



Bargoed Police Station
Hanbury Road
BARGOED
CF818XF

Website: www.bargoedtc.org.uk

Draft Unapproved Minutes of the Community Activities & Environment Committee meeting 19th October 2026.

Present in person: Councillors: Y Price; P Collins; D Ingram-Jones, S Hamer Thomas, M Roberts, R Carroll.

Present remotely: n/a

Chairperson: Councillor: D Ingram-Jones

Also present: Mr G Wadley (Deputy Clerk/Deputy RFO)

Apologies for absence.

Councillors: n/a

To receive Declarations of Interests or dispensations on any item(s) on this Agenda, if appropriate.

No declarations received

Press and Public Participation Session.

No enquiries

1. To receive, review and approve the draft minutes of the Community Activities and Environment Committee meeting on 21st September 2026

Councillor P Collins moved; Councillor Y Price seconded

Resolved to approve and sign minutes

2. To receive information from the chair on:

2.1 Remembrance Poppy (Resolution required)

The chair opened the discussion by sharing the revised quotation from Blitz Media. Members agreed that it was unlikely that the refurbishment work quoted for would be completed in time for the Remembrance Event in November. In light of this, the chair instructed the Deputy Clerk to inform Blitz Media to start work on cleaning and replacing the missing slabs from the memorial. Members then compared the cost of like-for-like work against the quotations received from a competing supplier and unanimously agreed that Blitz Media offered great value for money. Replacing the Poppy will be discussed at the next Community Activities and Environment Committee meeting.

Resolved - £320 + VAT authorised to reinstate the existing slab of the memorial (Local Government Act 1972, s. 137)

Sign:

Date:

2.2 Self-care hamper scheme (Resolution required)

The chair opened by reminding members that support from local pharmacies has been poor. The chair asked members to vote on a donation from the council of self-care products to the cost of £250, to which there was unanimous agreement.

Resolved - £250 expenditure authorised to purchase self-care products (Local Government Act 1972, s.137)

2.3 Entry into Wales in Bloom annual awards competition (Resolution required)

The Deputy Clerk updated the committee on the conversation had with the Campaign Coordinator for Wales in Bloom, highlighting that due to population size, Bargoed falls into the Larger Town awards category. One member raised a concern around a previous occasion where the council had entered the competition and urged caution. Members discussed this and voted to prioritise other projects this year and not enter the competition.

Resolved – Not to enter the Wales in Bloom annual awards competition.

2.4 Creative Arts workshop proposal (Resolution required)

Members started by reviewing the costs of varying options proposed by a local Artist and Creative Practitioner, before the chair passed the conversation over to the Deputy Clerk to update on the conversation held with the practitioner. The Deputy Clerk advised that the preferred option would be a 2.5-hour beginners painting session for adults as a pilot and highlighted Bargoed YMCA as a suitable venue. The chair asked the members to vote on the proposal on which they unanimously agreed. The Deputy Clerk then reminded members to consider activity planning for the 2027-28 financial year, and where creative arts fit into longer term strategic plans.

Resolved - £260 expenditure authorised to facilitate creative arts pilot session for adults (Local Government Act 1972, s. 145)

2.5 Octagonal Planters in Town Center.

One member shared that he and another member had recently spent £106.10 of the approved £300 budget on shrubs and Daffodil bulbs to plant in the octagonal planters in the town center. Members showed their appreciation for the work carried out.

2.6 Donation of Daffodil bulbs.

One member updated that he had divided the 100kg of Daffodil bulbs the council had purchased, into even bags to donate to local schools and community groups. The member explained that he had one bag remaining that he has split into two, and asked councillors if they had suggestions on where to donate and/or plant the remaining bulbs. The Chair instructed the Deputy Clerk to email all councillors and ask them to submit any suggestions they may have in a return email.

Sign:

Date:

3. To discuss entry into 'Let's Celebrate Towns' award (Resolution required)

The Deputy Clerk outlined an exciting opportunity for the council to enter into the 'Lets Celebrate Towns' competition – A £20,000 grant opportunity. The grant is awarded to towns that run initiatives supporting businesses, reimagining high streets, and creating places people value. Members discussed the opportunity of using the grant to increase the size and scope of future Music Festivals. The Chair asked members to vote on entry into the 'Community Pride' category, using the Summer Music Festival as a case study. Members unanimously agreed.

Resolved – Deputy Clerk instructed to enter into 'Let's Celebrate Towns' Community Pride.

4. To discuss ideas for the 'Cleaner and Greener' enhancement programme.

The Chair started by noting the deadline of Monday 26th October for members to submit any areas of work that the Cleaner and Greener programme can target. Members informed that they had been submitting their suggestions from the public. No new ideas were discussed at the meeting.

5. To review budget for environment and consider expenditure opportunities.

The Deputy Clerk led on this agenda item and asked the members to review two proposals the council had received since the last committee meeting. The first proposal from Salvaged Creations to run an additional environmental education session for young people. The Deputy Clerk shared that Salvaged Creations had previously received a grant from the council to run two sessions, and that the participation levels and initial feedback was strong. Members voted unanimously in favour of running an additional session at the cost of £200 before Christmas. The second proposal from Nexfort Data Limited outlined that Under section 6 of the Environment (Wales) Act 2016, Bargoed is one of the public bodies that reports on biodiversity and ecosystem resilience every three years. The Deputy Clerk explained that what Nexfort is offering is a dated, public, third-party record of one pressure on the local water environment. This service is free until 31st March 2027, then a cost of £15 per month after that. Members voted unanimously in favour.

Resolved - £200 expenditure authorised to run an additional environmental education session (Environment (Wales) Act 2016, s.6).

Resolved – Agreement with Nexfort Data Limited – Free until 31st March 2027, then a cost of £15 per month after (Environment (Wales) Act 2016, s.6).

6. To authorise expenditure for Christmas activities prize draw

The Chair explained that prize draw expenditure limits have been approved for all remaining events, other than the Family Christmas event, scheduled for Friday 4th December. The Deputy Clerk was asked to share details of the remaining budget approved for Christmas activities, and members discussed if the spending limit for the prize draw could be increased to support families further under the current cost of living situation. The Chair asked members to vote on an expenditure limit of £200. Members voted unanimously in favour.

Resolved - £200 expenditure authorised for Christmas Family event prize draw (Local Government Act 1972, s.137).

Sign:

Date:

7. To consider Christmas proposal received from Town Center Team (Resolution required).

The Chair advised that the council had been contacted by the Town Center team requesting support for two planned Christmas activities to take place in the town center over the festive period – The Elf Trail and the Christmas Window Dressing competition. The Deputy Clerk shared that the purpose of the activities was to attract tourism to the area and to increase footfall. The proposal from the Town Center team was for a Christmas hamper donation from the council for the window dressing competition, and for new ideas for the Elf Trail. Members voted on and unanimously agreed in favour of a £100 hamper donation. Members then discussed whether there was enough capacity in the team to run the Elf Trail activity internally. The Chair advised the Deputy Clerk to inform the Town Center team that the council will take ownership of this year's Elf Trail activity

Resolved – £100 expenditure authorised to donate Christmas Hamper as prize for Window Dressing competition (Local Government Act 1972, s.144).

This concludes the business of the meeting.

The chair thanked everyone for their attendance and closed the meeting at 3.10pm.

Sign:

Date: