BARGOED TOWN COUNCIL

Bargoed Police Station
Hanbury Road
BARGOED
CF818XF

Website: www.bargoedtc.org.uk

Draft Unapproved Minutes of the Policy and Resources Committee Meeting Wednesday 28th October 2026

Present in person: Councillors H Llewellyn; R Carroll; P Collins.
Present online: Councillor C Andrews; C Bissex-Foster.
Also in Attendance: Mrs H Williams (Town Clerk); Mr G Wadley (Deputy Clerk).
Meeting Chairperson: Councillor R Carroll.

To receive Apologies for Absence.
Councillor M IngramJones (family); Councillor Y Price (family); Councillor J Davies advised of potential late arrival.

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

No declarations made.

Press and Public Participation Session.
No enquiries.

1. To receive, approve and sign Minutes of the last meeting 16th September 2026.
Councillor Andrews abstained as not in attendance at the meeting. Councillor Llewellyn also advised he was not present.
Councillor Collins moved, Councillor Bissex-Foster seconded, the committee **resolved** to instruct the chair to sign the minutes as a true record of proceedings.

2. To hear from the Clerk regarding bank account management, review and approve bank reconciliations as at 30th September 2026; and approve the payment list to date.
The clerk provided members with detail of the fee calculations conducted by Councillor Davies and herself in respect of transaction charges and monthly fees on both banks, and also the debit card provision situation. Members agreed that the Lloyds Bank current account should be continued with a potential instant access account, and Unity Trust accounts to be closed at end of October 2026.
Bank Reconciliations and Payment list were scrutinised by the committee with members noting balances at 30th September 2026 of £262,089.92.
Resolved to approve the bank reconciliations and payment list totalling £21,312.24 net.

3. To carry out a review of expenditure against the budget at the end of Quarter 2.
Members reviewed the Town Council expenditure against the planned budget at the end of 30th September 2026 (quarter 2), which is the mid way point in the year. The committee noted that there is a slight overspend on stationery, but overall the administration section of the budget is carrying a surplus so no concerns were expressed. The existing budget looks healthy, with one or two budget lines forecasted as not being expended at year end which will assist with draft budget planning for 2027-28, for example bi-election budget. The clerk drew Members attention to the minuted resolution of full council 22nd July 2026 ref 7.5 for a training and strategic planning workshop day 27th November 2026 in which no delegated budget was minuted. The

committee discussed this situation with regard to venue hire, training equipment and refreshments having to be arranged. Members **Resolved** to delegate the clerk to work on the basis of £250 expenditure which is to be ratified at full council 25th November 2026.

4. Members are requested to consider information from the Clerk following consultation with the Community Activities and Environment Committee Chair in regards to:
a) Quotations for the provision of a Christmas Tree for the school grounds at Heolddu Comprehensive School.
The clerk presented two quotations for the provision of an exterior 9-10ft Christmas tree with installation into the school tree pit. Information was provided to the committee on the surplus festive lights from around the Miner's heads that will no longer be able to be used on catenary wires due to a change of local authority policy; and also details of a Community grant application having been made by the PTFA at the school.
Members spoke about the use of public money, the benefit to the community, and the potential to reach young people in a new way. It was noted that the provision of a tree under one of the quotations was cheaper to the Town Council than a Community grant of £500. Approval of full council to be sought in regards to the annual tree provision in the draft budget discussion.
Resolved to instruct JS Lee to fulfill the contract with the quotation of £450 net expenditure being approved.
Local Government Act 1972 s144
Resolved to donate the surplus festive lighting from the Miner's Heads to Heolddu school and remove from the Town Council asset list.
Resolved to instruct the clerk to communicate with the school to advise of the provision of an external Christmas Tree and that the Town Council is donating the lights to the school for their continued use each year, and it will be their asset moving forward.
The clerk should make necessary arrangements without delay as timescales are short.

b) Expenditure for the Town centre Elf Trail being delivered in December 2026.
The clerk advised the meeting that this item has been brought to their attention because of timescales and an inadvertent oversight during the last meeting of the Community Activities and Environment committee, and that the chair has extended her appreciation of Members support.

Resolved to provide authority for £200 expenditure for the purchase of supplies and three prizes for the town centre Elf Trail.
Local Government Act 1972 s144.

5. To receive an update from the Clerk regarding the Courthouse.
The clerk advised of having liaised with a strategic operations manager at Gwent Police regarding the situation of the lease and is feeling positive about a successful outcome within the current financial year.

This concluded the business of the agenda.
The Chair thanked Members closed the meeting at 16.14pm.