Bargoed Police Station
Hanbury Road
BARGOED
CF818XF

Website: www.bargoedtc.org.uk

Minutes of the Full Council Meeting 9th September 2026

Present in person: Councillors: P Collins; J Davies; D IngramJones; M IngramJones; H Llewellyn; Y Price; M Roberts; J McCarthy.
Present remotely: Councillors S Hamer Thomas; C Bissex Foster; R Price.
Chairperson: Councillor H Llewellyn (Mayor)
Also Present: PCSO Bateman; PCSO Schurer; Mrs. H Williams (Town Clerk / RFO); Mr G Wadley (Deputy Clerk/Deputy RFO); Ms L Green (Community Activities & Engagement Officer).

Police Report
PCSO Schurer reviewed the monthly report with Members of the Town Council noting slight decrease in crime statistics for the months of July and August overall when compared to the same period the previous year. This was echo'd when comparing Anti-social behaviour statistics.
Members were made aware of a new Sergeant having recently joined the neighbourhood team, by the name of Sergeant Turner. Members look forward to meeting him.
Officers advised of training plans for the Aberbargoed action group volunteers who are working on the anti-social road traffic behaviour in Commercial street and Pengam road, Aberbargoed.
Questions from Members included an enquiry about the expensive shop theft included in the report, which officers advised was a large appliance; a question about clarification on the vehicle mentioned, which officers explained a stolen vehicle had been seized; an enquiry about the use of scooters on public highways; which officers explained was illegal activity.
A Member reported that a local resident had thwarted a local attempted vehicle theft. Officers encouraged all incidents being reported directly to Gwent police either via social media (which is the quickest) or via the regular telephone channels.
PCSO Bateman asked if CCBC has actioned the issue of the bollards in the town centre. Ward Members advised the report had been done but no action taken as yet.
A Member requested the item be added to the meeting agenda for October 2026, for the Town Council to formally action with Caerphilly County Borough Council.
Officers left the meeting at 18.12pm.

The mayor introduced a visitor online from the Caerphilly County Borough Council Youth Service who was attending to present a proposal to the Town Council.

The officer summarised a proposal for a Welsh language youth provision project to be delivered from the YMCA at Gilfach during term time.
A Member asked if there was demand for such provision.
The officer explained that some small scale research had been carried out with schools up as far north as Rhymney and as far south as Caerphilly, and this has demonstrated the need.
A Member asked about the age range that would be provided for. Clarification was provided, noting that the youth service delivers across the 11 to 25 age range, but this provision would be from year five and six, concentrating on young people who are fluent Welsh speakers, starting off small scale as there are low numbers of Welsh speaking staff within the current youth service team.
A Member asked if there will be scope for non fluent Welsh speakers – the response was yes, but this would be after the first few sessions.
A Member sought information on the level of funding available as the proposal to the town council is for Bargoed Town Council to contribute £2,400. The officer explained there is a small pot of money available which could be used for resources, and the Youth Service will fund the staff costs.
A Member expressed concern about how attendance will be monitored and whether the attendance will be restricted to local residents if Bargoed Town Council is funding the project. The officer advised the provision will be open to resident young people within the North catchment area.
The Mayor sought further questions from Members. Nothing further. The 0fficer left the meeting 18.22pm.

To receive Apologies for Absence.
Councillor C Andrews (Away); R Carroll (Away).

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.
No declarations received.

Press and Public Participation Session.
Two members of the public were present observing proceedings.

1. To receive, review and approve the draft unapproved minutes of the Full Council Meeting held on 22nd July 2026.
Councillor D Ingram-Jones moved, Councillor J Davies seconded.
Resolved to approve and sign the minutes.

2. To note draft unapproved minutes of committee meetings as circulated to Members electronically as follows:
2.1 Community Activities & Environment 20th July 2026
Noted.
2.2 Policy & Resources 29th July 2026
Noted.

3. To consider communication from Caerphilly County Borough Council regarding a vacancy for a Town and Community Councils Representative on the CCBC Standards Committee and provide the Clerk with any expressions of interest.
The Mayor and the Clerk provided background information for those Members who had been away and not recalled the previous reports of the CCBC Town and Community Councils Liaison Committee meetings. The clerk reminded Members of the communication from the monitoring officer prior to the recess period, and also read a letter from the chair of the Town and Community Councils Liaison Committee which requested that Member councils did not propose a representative to the standards committee.
The Mayor invited Members to consider the request from Caerphilly County Borough Council along with the recent letter. Members debated the item at some length, noting the length of time this issue had been reoccurring and the impasse situation that the councils currently find themselves in.
The Mayor reminded the meeting of the agenda item and called for any expressions of interest from Members of Bargoed Town Council.
Councillor Michael Roberts expressed an interest advising Members of his previous experience while a Member of another Town Council. The Clerk was instructed to provide the monitoring officer with the contact details for Councillor Roberts and to advise the clerk of the liaison committee that Bargoed Town Council Members had done so.

4. To hear from the Engagement Lead.
Councillor M Ingram-Jones encouraged Members to forward any photographs or feedback from their activities throughout the Summer period to the deputy clerk. She asked if Members would be interested in obtaining quotations for replacement Bargoed Town Council pens as the stock of pens has now been exhausted. Members instructed the clerk to arrange for research to be carried out and provide options to the next meeting.
Councillor M Ingram-Jones advised the council to consider two promotional roller banners for event use which could be used to promote the town council social media and website address as well as general contact details. The clerk was instructed to secure quotations for this equipment too.
The Engagement lead advised of attendance at the recent One Voice Wales Area Committee AGM, and of being appointed as Vice Chair. Members congratulated her on the appointment.
She moved on to advise of arrangements being in place for the Deputy Clerk and herself to visit Heolddu school senedd to talk about Youth Representative opportunities; and also that she would like to invite Aberbargoed ward Members to volunteer to introduce the Deputy Clerk to key community organisations in the ward as he is unfamiliar with this area of the community.

Finally she reported on having completed the analysis of the recent consultation work on the Town Council priorities noting that largely the community is supportive of the majority of the priorities, however some

suggestions had been made that one priority is not aligned with the community, and that she is working with

the clerk to soften the wording on a few of them as a result of the consultation.
These would be revisited at the strategic planning session with the clerk in November 2026.

5. To consider information from the Caerphilly County Borough Council Town Centre team manager as provided prior to the meeting and provide instruction to the clerk.
Members instructed the clerk to find out more about the project, particularly the engagement elements.

6. To note the content of the briefing not update on Bargoed Town Centre Audit July 2026.
Noted. Nothing to feed back at this time

7. To receive items from the clerk as follows:
7.1 CCBC cleaning schedules and the cleaner, greener programme. Members are requested to highlight items for note by ward members.
Members noted that there is a deadline of 26th October 2026 for Bargoed ward. The CCBC Ward Members strongly encouraged all Town Councillors to regularly feed areas of concern to them for immediate reportin19g as there are regular cleaning and weed treatment schedules which the new programme is in addition to.

7.2 Distribution/community planting arrangements for daffodil bulbs – Members are requested to provide instruction.
Councillor Collins is coordinating the distribution from the store room. Members advised of public areas to be prioritised this year instead of schools. Councillor Y Price requested supplies for Aberbargoed, and Councillor D Ingram-Jones asked for CCBC to be approached for permission to plant on the approach to Bargoed as well as the green space in front of the Community Centre on the Park Estate.
All locations to be confirmed by the end of September.

7.3 Feedback from the newly appointed Community Activities & Engagement officer. Members are requested to consider any recommendations and provide instruction to the Community Activities & Environment Committee and the Clerk.
Resolved to instruct the clerk to nominate Aberbargoed Grasslands and Tarraggan Educational Gardens to the NRAP project;
Resolved to appoint the engagement lead to work with the officer on the Architecture project.

7.4 Members are requested to consider items highlighted in the Clerks Recess report as distributed electronically prior to the meeting, notably retrospectively authorising urgent expenditure of Canva license conversion to business use.
Resolved to authorise £360 expenditure for Canva professional license for three officers.
Local Government Act 1972 s111.

7.5 Consideration of quotations for the purchase of anti-glare film for the office window.
Resolved to authorise expenditure of up to £100.
Local Government Act 1972 s111.

8. To hear from Members about premises they have identified as suitable for development under item 8 resolution at the previous meeting and consider a resolution containing instruction to the Clerk to proceed with the proposal.
Five premises were discussed by Members with additional comments as follows:
The Workingmen's Institute, Cardiff Road – long term business in the basement and 5g mast on roof bringing in income, very poor state of repair, significant financial cost involved to bring up to standard, long time scale involved, location outside the town.
Police station, Hanbury Road – listed building leads to difficulty with signage and any conversions, central location, internal repair issues, existing occupants plans for medium term, high running costs.
Peacocks store location, High Street – repair costs, long term issues with building.
Old Emporium (Pierhead building) – very large, prominent premises, log history, some concern expressed regarding size and also planning permission already in place for planned developments which have not yet come to fruition.
Old South Wales Electricity Board HQ, High Street – 3 storey, central location, heritage building, some

concern expressed about drunken anti-social behaviour and questions over the condition of the upper floors.

Members spoke about this project being a long journey, and their ambition for the Town Council to be the envy of colleagues in South Wales, having a central location to become more involved in large town centre events and host activities on site in addition to supporting voluntary organisation premises.
The Clerk expressed concern over the existing office/meeting space with little room for public attendance and insufficient accommodation for operational meetings/staff breaks.
Members instruction to the Clerk:
Carry out research and fact finding on two town centre businesses for council to revisit at the next meeting. Ownership, costs, visits, timescales to be explored.

9. To review, edit and approve the Draft 5 year training plans as follows:
9.1 Members Training
Resolved to approve the 5 year Members training plan.
9.2 Staff Training
Resolved to approve the 5 year Staff training plan.
The clerk was instructed to publish one combined training plan for Bargoed Town Council before the year end.

The Mayor made an announcement regarding an invitation for Members to attend Harvest festival event at St Peters Church Aberbargoed 1st November 2026, and reminded the meeting of the festival of Remembrance concert at Heolddu School, Bargoed on Friday 6th November 2026.

This concluded business of the agenda and the meeting was closed at 19.19pm.