



25th August 2026

Dear Councillor,

The next meeting of Bargoed Town Council will be held at 6pm on Wednesday 9th September 2026. The meeting will be held at the Town Hall, on a hybrid basis using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

The business to be transacted is as set out on the agenda below:

AGENDA

Police Report

To receive visitors from Caerphilly Youth Service

To receive Apologies for Absence.

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

Press and Public Participation Session.

1. To receive, review and approve the draft unapproved minutes of the Full Council Meeting held on 22nd July 2026.

2. To note draft unapproved minutes of committee meetings as circulated to Members electronically as follows:

2.1 Community Activities & Environment 20th July 2026

2.2 Policy & Resources 29th July 2026

3. To consider communication from Caerphilly County Borough Council regarding a vacancy for a Town and Community Councils Representative on the CCBC Standards Committee and provide the Clerk with any expressions of interest.

4. To hear from the Engagement Lead.

5. To consider information from the Caerphilly County Borough Council Town Centre team manager as provided prior to the meeting and provide instruction to the clerk.

6. To note the content of the briefing not update on Bargoed Town Centre Audit July 2026.

7. To receive items from the clerk as follows:

7.1 CCBC cleaning schedules and the cleaner, greener programme. Members are requested to highlight items for note by ward members.

7.2 Distribution/community planting arrangements for daffodil bulbs – Members are requested to provide instruction.

7.3 Feedback from the newly appointed Community Activities & Engagement officer. Members are requested to consider any recommendations and provide instruction to the Community Activities & Environment Committee and the Clerk.

7.4 Members are requested to consider items highlighted in the Clerks Recess report as distributed electronically prior to the meeting, notably retrospectively authorising urgent expenditure of Canva license conversion to business use.

7.5 Consideration of quotations for the purchase of anti-glare film for the office window.

8. To hear from Members about premises they have identified as suitable for development under item 8 resolution at the previous meeting and consider a resolution containing instruction to the Clerk to proceed with the proposal.

This concludes the business of the meeting.

In accordance with the Local Government and Elections Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted.

Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.

Yours faithfully,

H S Williams

(Helen Williams, Clerk / RFO)