



30th April 2026

Dear Councillor,

The next meeting of Bargoed Town Council will be held at 6pm on Wednesday 6th May 2026 at 6pm. The meeting will be held at the Town Hall, on a hybrid basis using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

The business to be transacted is as set out on the agenda below:

AGENDA

1. To receive Apologies for Absence

[Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]

2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

[Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]

3. Press and Public Participation Session.

(Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting).

4. To receive, review and approve the draft unapproved minutes of Full Council meeting held on the 15th April 2026.

5. To receive, review and approve the Bargoed Town Council Accounts 2025-26 in accordance with the Accounts and Audit Wales Regulations 2014.

6. To receive a report from the Internal Auditor for the 2025-26 financial year, note its contents and consider feedback from the Policy & Resources Committee on action already taken in response to items raised.

7. To consider and complete the Annual Governance Statement and sign the Annual Return for 2025 – 2026.

8. To confirm the specification for internal audit, consider the quotation for the internal audit fee and provide instruction to the Clerk regarding the appointment of an internal auditor for the 2026-27 financial year.

9. To conduct a review of Standing Orders in light of the Full Council resolution (28/01/26 Item 5.3) regarding members training, and consider any further amendments.

10. To review, update and amend the following:

- Financial Regulations
- Scheme of Delegation
- Internal Financial Controls

11. To receive and approve translation quotes from the Deputy Clerk for the publication of the Annual Report for 2025-26 financial year, and formally approve its publication and distribution.

12. To hear from the Clerk regarding arrangements for informal conversations with candidates for co-option to the Bargoed ward vacancy.

13. To receive information on the festive lighting scheme and consider a quotation for the inspection of the catenary wire on Hanbury Road in Bargoed.

14. To note the Draft Unapproved Minutes of the Policy & Resources Committee held on the 29th April 2026, discuss and approve the organisational chart. Members are requested to express their interest in Committee and Working Group participation prior to their appointment at Annual Meeting.

15. To receive Food Bank information from the Clerk and the Mayor.

In accordance with the Local Government and Elections Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted.

Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.

Yours faithfully,

H S Williams

(Helen Williams, Clerk / RFO)