



**DRAFT Unapproved Minutes of the Policy and Resources Committee Meeting Wednesday 29<sup>th</sup> April 2026**

Present in person: Councillors P Collins; H Llewellyn; R Carroll; Y Price; C Andrews.

Present online: Councillor J Davies.

Also in Attendance: Councillor M Ingram-Jones (Chair Engagement & Wellbeing Committee); Mrs H Williams (Town Clerk).

Meeting Chairperson: Councillor R Carroll

To receive Apologies for Absence.

Councillor C Bissex-Foster (family).

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

No declarations made.

Press and Public Participation Session.

No enquiries.

1. To receive, approve and sign Minutes of the last meeting 25<sup>th</sup> March 2026.

Councillor Collins moved, Councillor Davies seconded. Members **Resolved** to instruct the chairman to sign the minutes.

2. To receive feedback from Co-Op Bank; review and approve bank reconciliations as at 31<sup>st</sup> March 2026 along with the payment list to date.

The Clerk advised that feedback had been received stating no suitable current accounts are currently offered by Co Op Bank that meet the needs of a local council. Members reviewed existing arrangements and instructed the Clerk to work with existing provision directing funds appropriately to maximise interest and avoid unnecessary bank charges.

The committee reviewed the bank reconciliations as at 31<sup>st</sup> March 2026 and **Resolved** to instruct the chair to sign the reconciliations.

The Clerk reviewed the payments list with Members detailing expenditure and answering any Members queries. Members **Resolved** to approve the payments list totaling £11,525.09 gross.

3. To receive verbal confirmation of the automatic renewal of Cyber Insurance policy from AJ Gallagher Insurance Brokers.

The chair confirmed the automatic renewal of Cyber insurance with effect from 22<sup>nd</sup> April 2026 at a cost of £367.36 inclusive of IPT.

4. To note the Local Government Pension Scheme Bulletin 274 – Annual update 2026.

The chair confirmed that employee pension contributions will need to be increased in line with table one on the LGPC Bulletin 274 as follows:

Clerk 6.5% with effect from 1<sup>st</sup> May 2026; Deputy Clerk 5.8% with effect from 1<sup>st</sup> April 2026.

Members instructed the Clerk to write to employees advising of the change and to ensure the additional 0.30% for April 2026 is included for the Deputy Clerk.

5. To hear from the Chair about the new desk and chair, along with the extension to the meeting table.

The chair extended the thanks of the Town Council to Councillor Collins for the donation of a desk; and noted that the police station had made a spare office chair available for us.

6. To look at the existing committee structure, hear from the Clerk about town council priorities, and consider a proposed new organisation chart. Members are required to make recommendations to the special meeting of Full Council 6<sup>th</sup> May 2026.

The Clerk, the Engagement Committee Chair and Vice Chair all spoke about the way the Engagement & Wellbeing Committee has worked over the past year, and also about the importance of both Community Engagement and the Finance & Governance Toolkit.

The Clerk briefed Members on conversations held with senior officers and the Deputy Clerk in bring together a proposed new structure, with two lead roles being considered alongside a restructure of the committees.

Members **Resolved** to make a recommendation to the special full council meeting 6<sup>th</sup> May 2026 to adopt the new structure, having two lead roles – one for Engagement and one for the Finance & Governance Toolkit; and to create terms of reference for a Community Activities and Environment Committee. Each full council meeting agenda should have a standing item for Engagement feedback, and a quarterly report from the Finance & Governance Toolkit working group.

**In accordance with standing orders, the following item is confidential, therefore not open to the press or public.**

7. Confidential minutes produced for this item.

The Chair thanked Members for their attendance and closed the meeting at 16.25 PM.