



Bargoed Police Station  
Hanbury Road  
BARGOED  
CF818XF

Website: [www.bargoedtc.org.uk](http://www.bargoedtc.org.uk)

## Minutes of the Policy and Resources Committee Meeting Wednesday 26<sup>th</sup> November 2025

Present in person: Councillors P Collins; C Andrews; H Llewellyn; R Carroll; Y Price; J Davies.

Present online: Councillor C Bissex-Foster.

Also in Attendance: Mrs H Williams (Town Clerk)

Meeting Chairperson: Councillor R Carroll

To receive Apologies for Absence.

None, all present.

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

Councillor Carroll declared an interest in item 7(ii) regarding Oakland Hall Allotments.

Press and Public Participation Session. No enquiries.

1. To receive, approve and sign Minutes of the last meeting 5th November 2025.

Councillor Andrews moved, Councillor Collins seconded.

**Resolved** to approve the minutes as a true record of business

2. To receive verbal feedback from the working group tasked with looking at Bank Accounts, Reserves Policy, Internal Financial Controls, and IT Equipment for Town Council. Members are required to review and edit/approve the two documents circulated electronically prior to the meeting and provide instruction to the clerk.

**Resolved** to open a Co Operative Bank Current Account in January 2026 and monitor the situation with Lloyds Bank fees and interest rates.

**Resolved** to approve the Reserves policy and the Internal Financial Controls document.

3. To review and approve bank reconciliations of 30th October 2025 and the payment list to date.

Members reviewed the bank reconciliation and the payments list closely with the clerk and **Resolved** to approve both documents.

4. To hear from the Clerk, note the content and provide instruction on the following:

i) ACAT grant application form completion [instruction received from full council meeting 19th November 2025] **Resolved** to release £250 grant funds immediately.

ii) Update received from Lloyds Bank Ltd - noted

iii) Recommendations to go to the Engagement & Wellbeing Committee in respect of remaining selection boxes.

Members advise the following distribution and request committee members arrange delivery as necessary: Heolddu School 50; St Peters Foodbank 200; St Gwladys Foodbank 200; Sleigh Spotters Event (up to 100); remaining supplies of up to 100 to the Over 60s event.

iv) Quotations for the supply of six additional meeting room chairs to support the expansion of the Town Council. Members are required to authorise expenditure from repairs and renewals

Meeting Minutes

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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budget as appropriate.

**Resolved** to authorise the purchase of 6 Chairus chairs at a cost of £124.74 net for two chairs. £374.22 repairs and renewals net budget expenditure authorised.

v) Free Training Modules from One Voice Wales

The clerk reminded Members of the free training spaces. The meeting instructed the clerk to email specific members with their options.

5. To discuss the future of community events for older people and make a decision regarding the implementation of ticket fees with effect from April 2026.

**Resolved** to maintain the status quo in respect of offering events for older people in 2026-27. The situation to be reviewed annually.

6. To hear from the recruitment panel following completion of interviews for the Deputy Clerk post, consider the new template document for written terms and conditions of employment as provided by One Voice Wales, and provide instruction to the Clerk.

**Resolved** to implement the NALC 2024 template for written terms and conditions of employment for all new staff employed by the town council with immediate effect.

Members of the recruitment panel advised on the recent interviews and sought input from the committee. The clerk was instructed to communicate with the preferred candidate.

7. To consider an application to the small grants programme from:

(i) Bargoed and District Amateur Boxing Club

**Resolved** to award a grant of £250

Councillor Carroll took no part in discussions on item (ii).

(ii) Oakland Hall Allotment Association

**Resolved** to award a grant of £250

8. To consider an appeal for financial assistance from Llamau.

**Resolved** to award a donation of £250

9. To receive confirmation of responses to the local planning authority in respect of planning applications:

The clerk advised of no comments or objections being submitted to the local planning authority in respect of:

- 25/0771/HH Rear of 135 Llancayo Street Bargoed CF818TF

- 25/0767/HH 71 Lewis Street Aberbargoed CF81 9DZ

- 25/0717/FULL Land South of Bedwelly Road Aberbargoed CF819EE

- 25/0729/ADV Digital Advertising Hoardings Lowry Plaza Hanbury Rd Bargoed

- 25/0715/FULL Temporary Haul Road for 36 months to the north east corner of proposed development at land South of Bedwelly Road Aberbargoed CF819EE

- 25/0724/HH 118 Commercial Street Aberbargoed CF819FH

The Chair thanked Members for their attendance and closed the meeting at 16.25 PM.