



Bargoed Police Station  
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BARGOED  
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Website: [www.bargoedtc.org.uk](http://www.bargoedtc.org.uk)

## **Draft Unapproved Minutes of the Special Policy and Resources Committee Meeting Wednesday 5<sup>th</sup> November 2025**

Present in person: Councillors P Collins; C Andrews; R Carroll; Y Price; J Davies.

Present online: Councillors H Llewellyn; C Bissex-Foster.

Also in Attendance: Mrs H Williams (Town Clerk)

Meeting Chairperson: Councillor R Carroll

To receive Apologies for Absence.

No apologies – Councillor Bissex-Foster advised of early departure due to training commitments.

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

No declarations made.

Press and Public Participation Session.

No enquiries received by the clerk.

1. To receive, approve and sign Minutes of the last meeting 23<sup>rd</sup> October 2025.

RESOLVED to approve the minutes as a true record of proceedings – Councillor Y Price moved, Councillor Andrews seconded.

2. To review the expenditure on 2025 large joint events and consider recent communication from the Events Team at Caerphilly County Borough Council regarding the 2026 Events Programme.

Members reviewed correspondence from CCBC and moved to examine the breakdown of income and expenditure for the three large town centre events. Members feel it is essential to maintain the Spring and Summer large events, however concern was expressed about long term sustainability; the high risk of weather related disruption for the Winter event along with the cost.

Members spoke about dwell time, and the lack of opportunities for this during the Winter months. The Winter event planned for 2025 will see the addition of a music and lights parade in the early evening, with a carol singing session at the Christmas Tree which will be illuminated on Hanbury Square. The committee feels this is the most realistic option for a sustainable event in the Winter – removing the ‘all day’ event with stalls and funfair activities, and moving towards an early evening music and lights parade, with festive refreshments and the involvement of the community.

Councillor Bissex Foster left the meeting at 18.28pm

Members discussed the breakdown of costs at some length, and gave consideration to the town council priorities which include securing the future of large events in the town.

Meeting Minutes

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

The committee recommendations for Full Council consideration are as follows:

- Approve a £64,000 budget for 2026 large events, drawing £7,000 from Events Programme Reserves
- £30,000 for the May Fair; £24,000 for the Summer Music Festival; £10,000 for a Winter Music and Lights Parade.
- Summer Music Festival to be slightly amended with 5 stage areas rather than 7 spread throughout the town. Large venues to be approached to find out if the financial contribution is essential.
- Funfair rides at May Fair and Music Festival to be consistently ticketed.

3. To conduct a review of expenditure to 31<sup>st</sup> October 2025 against the budget for 2025-2026 and consider initial draft budget proposals to Full Council in respect of the 2026-2027 financial year.

Members reviewed the net budget position on Scribe as at 5<sup>th</sup> November 2025, noting that everything is on track according to planned activities.

The committee then moved on to look at initial draft budget giving consideration to forecasted expenditure albeit not fully up to date to the end of financial year due to some budget line unknown items particularly in relation to the current recruitment activity.

Budget proposals to full council are as follows:

- Gaming Club funding at Bargoed library not to continue due to low take up
- Members request to revisit the discussion on the application of Attendance Allowances. The committee expressed concern that this impacts on the precept levied, therefore a conversation about the level of attendance allowance applied and also a resolution on whether this is included in the 2026-27 budget.
- Admin items to be increased by 3%
- Staff costs annual uplift to be calculated at 4%
- Continue to maintain a £15,000 contingency budget line
- Grassroots Sports Reserve funds to be allocated to support the inclusion of Forces Fitness sessions and Skateboarding Lessons in the 2026-27 budget

The Chairperson thanked Members for their attendance and closed the meeting at 19.20 PM.

