



# BARGOED TOWN COUNCIL

Bargoed Police Station  
Hanbury Road  
BARGOED  
CF818XF

Website: [www.bargoedtc.org.uk](http://www.bargoedtc.org.uk)

Dear Councillor,

20th November 2025

A meeting of the Policy and Resources Committee will be held at **3.30pm Wednesday 26<sup>th</sup> November 2025**. The meeting will be held at the Town Hall, on a hybrid basis using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

The business to be transacted is as set out on the agenda below:

## AGENDA

To receive Apologies for Absence.

[Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Clerk.]

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]

Press and Public Participation Session. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting).

1. To receive, approve and sign Minutes of the last meeting 5<sup>th</sup> November 2025.
2. To receive verbal feedback from the working group tasked with looking at Bank Accounts, Reserves Policy, Internal Financial Controls, and IT Equipment for Town Council. Members are required to review and edit/approve the two documents circulated electronically prior to the meeting and provide instruction to the clerk.
3. To review and approve bank reconciliations of 30<sup>th</sup> October 2025 and the payment list to date.
4. To hear from the Clerk, note the content and provide instruction on the following:
  - i) ACAT grant application form completion [instruction received from full council meeting 19<sup>th</sup> November 2025]
  - ii) Update received from Lloyds Bank Ltd
  - iii) Recommendations to go to the Engagement & Wellbeing Committee in respect of remaining selection boxes
  - iv) Quotations for the supply of six additional meeting room chairs to support the expansion of the Town Council. Members are required to authorise expenditure from repairs and renewals budget as appropriate.
  - v) Free Training Modules from One Voice Wales

5. To discuss the future of community events for older people and make a decision regarding the implementation of ticket fees with effect from April 2026.
6. To hear from the recruitment panel following completion of interviews for the Deputy Clerk post, consider the new template document for written terms and conditions of employment as provided by One Voice Wales, and provide instruction to the Clerk.

[Members should note that the recommendation from One Voice Wales was that Council should use the new template for any new staff recruited since 2024 and once in use, any existing staff MUST be consulted should Council wish to change their terms and conditions of employment.]

7. To consider an application to the small grants programme from:
  - (i) Bargoed and District Amateur Boxing Club
  - (ii) Oakland Hall Allotment Association
8. To consider an appeal for financial assistance from Llamau.
9. To receive confirmation of responses to the local planning authority in respect of planning applications:
  - 25/0771/HH Rear of 135 Llancayo Street Bargoed CF818TF
  - 25/0767/HH 71 Lewis Street Aberbargoed CF81 9DZ
  - 25/0717/FULL Land South of Bedwellty Road Aberbargoed CF819EE
  - 25/0729/ADV Digital Advertising Hoardings Lowry Plaza Hanbury Rd Bargoed
  - 25/0715/FULL Temporary Haul Road for 36 months to the north east corner of proposed development at land South of Bedwellty Road Aberbargoed CF819EE
  - 25/0724/HH 118 Commercial Street Aberbargoed CF819FH

Yours faithfully,

*H S Williams*

Mrs Helen Williams (Clerk / RFO)