



Bargoed Police Station
Hanbury Road
BARGOED
CF818XF

Website: www.bargoedtc.org.uk

Minutes of the Policy and Resources Committee Meeting Thursday 23rd October 2025

Present in person: Councillors P Collins; C Andrews; R Carroll; Y Price.

Present online: Councillors H Llewellyn; C Bissex-Foster.

Also in Attendance: Mrs H Williams (Town Clerk)

Meeting Chairperson: Councillor R Carroll

To receive Apologies for Absence.
Councillor J Davies (work).

To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

Councillor Y Price – agenda item 3(ii) Old Friends Meet Up

Councillor C Andrews – agenda item 4 Gilfach YMCA

Press and Public Participation Session.
No enquiries received by the clerk.

1. To receive, approve and sign Minutes of the last meeting 25th September 2025.

RESOLVED to approve the minutes as a true record of proceedings – Councillor Collins moved, Councillor Y Price seconded.

2. To review and approve bank reconciliations of 30th September and review the payment list to date, noting the use of the debit card for selection box purchases.

The committee reviewed bank reconciliation noting the transfer of funds from 95 day to fixed term account at Lloyds bank. The clerk advised no funds yet able to be deposited with CCLA as welcome pack not yet arrived. Bank reconciliation approved and duly signed.

The clerk confirmed Councillor Carroll countersigned the debit card receipts for selection box purchases, and explained a transaction error in store which resulted in overpayment and immediate refund. Payments were reviewed prior to being approved and signed by two Members.

3. To consider grant applications from: The committee RESOLVED grants as follows:

i) Welsh Housing Aid Ltd T/A Shelter Cymru – Reg. 515902 - £250

Councillor Y Price withdrew from discussing the next application.

ii) Aberbargoed Old Friends - £250

Councillor Y Price rejoined application discussions.

iii) Cylch Meithrin Aberbargoed - £250

iv) St David's Hospice - £250

4. To consider additional information received from the Parent network and discuss any potential donation towards supporting room hire costs for the school uniform bank/clothes bank.

RESOLVED to approve a £500 donation and instruct the clerk to advise the group to contact

other local councils in the relevant areas.

5. To consider a request for a financial contribution towards:

- (i) YYFM – RESOLVED £250 donation
- (ii) Hope Rescue – RESOLVED £150 donation – Councillor Llewellyn abstained
- (iii) 'Everyone Deserves a Christmas' project – RESOLVED to make a donation of £350 and advise all Members if they wish to participate in the packing or delivery of hampers in the local community to liaise with Councillor Andrews.

and provide instruction to the clerk in respect of the annual donations to Wales Air Ambulance and Operation Santa respectively – Members RESOLVED to instruct the clerk to donate £500 to each of the two causes.

6. To complete a short survey from Keep Wales Tidy. Completed during the meeting.

7. To consider a request for information from a journalism student at Cardiff University regarding any green/environmental issues in the local area and any plans set to be put in place to resolve them.

The clerk was instructed to facilitate liaison between the student and Mr Owen of the Aberbargoed Common project.

8. To discuss floral and community display services, review quotes and provide instruction to the clerk.

Members considered requirements for floral and community display services noting tremendously positive, appreciative feedback from residents throughout the year. The clerk explained only one contractor had responded to the notices distributed, and advised caution regarding timescales for securing supplies and planting in time for displays to be ready.

Members noted financial regulations – specifically 5.12 for specialist services, and RESOLVED to instruct the clerk to contract with JS Lee for the delivery of floral and community display services 2026-27, along with the fabrication of a two tier planter from existing barrier planters. £13,358.97; £550; £1,800 approved.

The committee considered a June 2026 scoping exercise to be carried out on floral display services.

9. To review financial regulations with a view to making recommendations to full council for amendments as necessary.

Members RESOLVED to recommend Full Council updates financial regulations 5.15 to £30,000; and inserts an additional item 7 to support cash payments for event tickets without setting up a full petty cash system.

10. To note the fee increase from Scribe Accounts from 1st April 2026 for budget planning purposes. The committee noted a £48 fee increase.

11. To consider town council delegates participation in a University of South Wales initiative to discuss how behaviour and organisational culture in our public services could be improved. Event being held in Newport 29th October 2025 from 1pm-3pm. Members reported no availability to participate.

12. To consider an invitation from One Voice Wales for delegates to join Anti-Racism Wales Action Plan (ARWAP) webinars Thursday 23rd October 6-8pm and Thursday 30th

October 10-12pm.

Members reported no availability to participate.

13. To note both Unity Trust and Lloyds Bank have advised of changes to terms and conditions with some increases in fees being implemented December 2025.

The clerk advised the working group will review these and ensure they are factored into their work on assessing bank accounts.

14. To receive confirmation of responses to the local planning authority in respect of planning applications:

- 25/0602/RET 18 High Street Bargoed CF818RA

No comments or objections raised.

The Chairperson thanked Members for their attendance and closed the meeting at 12:40 PM.