



# BARGOED TOWN COUNCIL

Bargoed Police Station  
Hanbury Road  
BARGOED  
CF818XF

Website: [www.bargoedtc.org.uk](http://www.bargoedtc.org.uk)

Dear Councillor,

4<sup>th</sup> September 2025

The next meeting of the Engagement and Wellbeing Committee at Bargoed Town Council will be held at **1pm on Monday 8<sup>th</sup> September 2025**. The meeting will be held at the Town Hall, on a hybrid basis using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

The business to be transacted is as set out on the agenda below:

## AGENDA

1. To receive Apologies for Absence. [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. To receive, approve and sign the minutes of the committee meeting 7<sup>th</sup> July 2025.
4. Press and public participation. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting).
5. To receive a verbal report from the Chair with feedback and updates on:
  - a. Administration, website & socials
  - b. Scarecrow Trail
  - c. Civic Activity
  - d. Noticeboards
  - e. Schools
  - f. Youth Representatives
6. To receive a briefing note on the Participatory Budgeting Programme being managed by GAVO and discuss the importance of Member involvement.
7. To discuss minute references 9 and 10 from the last meeting and receive a proposal from the Clerk on how to move forward.
8. To consider the use of Canva software and approve the purchase of a license for the town council use of Canva Pro for its publications.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted. **Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,

*H S Williams*

[Helen Williams, Clerk to the Council]