



Bargoed Police Station
Hanbury Road
BARGOED
CF818XF

Website: www.bargoedtc.org.uk

Minutes of the Policy and Resources Committee Meeting Thursday 31st July 2025

Present in person: Councillors P Collins; H Llewellyn; C Bissex-Foster; C Andrews; R Carroll

Also in Attendance: Mr. T Oliver (Deputy Clerk); Jamie Charters (CCLA); Jonathan Tate

Meeting Chairperson: Councillor R Carroll

1. To receive visitors from CCLA.

The Chairperson welcomed Jamie Charters and Jonathan Tate from CCLA and invited them to deliver their presentation. The presentation outlined various investment funds available to local authorities, with particular focus on those potentially beneficial to Bargoed Town Council. The funds discussed in detail included:

- Public Sector Deposit Fund
- CCLA Cautious Multi-Asset Fund
- CCLA Better World Global Equity Fund

Following the presentation, the Chairperson thanked the representatives for their attendance, and they departed the meeting.

The Committee proceeded to discuss the merits of the Public Sector Deposit Fund, noting its competitive interest rate of 4.2169%, and the advantage of maintaining liquidity and instant access to funds. Members expressed a strong commitment to responsible financial stewardship and emphasised the importance of investing in a low-risk fund that offers a favourable yield.

RESOLVED:

That the Committee recommends the Public Sector Deposit Fund to Full Council for consideration, with a view to Bargoed Town Council utilising the fund for its savings.

Councillor H. Llewellyn left the meeting at this point.

2. To receive Apologies for Absence.

Apologies for absence were received from Councillor J. Davies, due to work commitments.

3. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate

Councillor R. Carroll declared an interest in Item 17.1 – Bargoed Welfare Bowling Club.

4. Press and Public Participation Session.

There was no press or public participation during this session.

Meeting Minutes

Signed: _____ **Date:** _____

5. To receive, approve and sign Minutes of the last Meeting 26th June 2025.

Members received and unanimously approved the minutes of the Policy and Resources Committee meeting held on 26th June 2025.

6. To review and approve bank reconciliations of 30th June 2025 and payment list to date.

Members reviewed and unanimously approved the bank reconciliation as of 30th June 2025 and the payment list to date.

7. To receive a verbal update from the Clerk on expenditure and budget as of June 30th, 2025.

The Clerk provided a verbal update to Members on the expenditure and budget position as of 30th June 2025. He reported that the budget is currently on target, and noted a slight and negligible increase in costs relating to insurance and audit.

The Clerk also highlighted that while part of the grants budget for the current financial year has already been allocated, funds remain available within the donations, small grants programme, and discretionary grants. Members were encouraged to consider making use of the remaining funds.

8. To receive a verbal report from the Member delegated with quarterly scrutiny of accounting records.

Councillor P. Collins presented a verbal report on the quarterly scrutiny of accounting records, confirming that all records were in good order.

9. To receive confirmation of responses to the local planning authority in respect of planning applications:

- 25/0438/HH 71 Lewis Street Aberbargoed Bargoed CF81 9DZ
- 25/0436/FULL 37 Pengam Road Aberbargoed Bargoed CF81 9FT
- 25/0476/HH 35 Maes-y-Graig Street Gilfach Bargoed CF81 8JE
- 25/0491/HH 4 Baldwin Street Bargoed CF81 8UF

The Clerk confirmed that no objections had been received in respect of the above planning applications.

10. To review and approve funding for activities in Bargoed Library.

The Clerk presented proposed projects from Bargoed Library, which included:

- Salvaged Creation sessions scheduled for October and December
- NONaffArt mixed media illustration workshop

The Committee expressed its support for the library and acknowledged the positive impact of its activities on the community. It was RESOLVED to approve £550 in funding for the delivery of these projects.

11. To review quotations for the repair of the Christmas Tree Pit in Bargoed and provide instruction to the Clerk.

The Committee reviewed two quotations for the repair of the Christmas Tree Pit in Bargoed. Members RESOLVED to authorise the most competitive quotation of £300, and awarded the work to J S Lee Services Ltd.

12. To review quotations received for electrical work required for festive lights in Aberbargoed and provide instruction to the Clerk.

Members reviewed two quotations for the electrical work required for the festive lights in Aberbargoed. The Committee instructed the Clerk to seek further quotations from the same contractors for the installation of festive lights in an alternative location.

13. To review quotations for an office photocopier and provide instruction to the Clerk.

The Committee reviewed three quotations for an office photocopier and considered the budgeted and actual ink expenditure from the previous financial year. Members RESOLVED to enter into a lease agreement with Datum Office Technologies at a cost of £29.40 per month, with a mono cost per page of £0.0035 and a colour cost per page of £0.035.

14. To review quotation from the venue hosting the 1984 Miners' Strike play and provide instruction to the Clerk.

Members reviewed the quotation from the venue hosting the 1984 Miners' Strike play and RESOLVED to approve £200 for venue hire.

The Clerk also reported an increase in the artist's fee. The Committee advised that it would not accept any increase beyond the original quotation and instructed the Clerk to convey this decision to the artist.

15. To receive items from the Clerk:

- I. Correspondence from Teenage Cancer Trust

Members noted a letter of thanks from the Teenage Cancer Trust for Bargoed Town Council's donation of £100.

- II. Correspondence from Urdd

The Committee received a fundraising letter from Urdd and RESOLVED to donate £250.

- III. Correspondence from a Local Primary School Requesting Raised Planters, Plants, and Seeds

The Clerk presented an email from a local primary school requesting raised planters, plants, and seeds. He reported that quotations are pending from two local suppliers, and Members reviewed online quotations. It was noted that supplying eight planters of the requested size would not be feasible within the Town Council's current budget. Members

instructed the Clerk to liaise with Keep Wales Tidy to explore whether any resources could be made available. Once final quotations are received and any potential support from Keep Wales Tidy is confirmed, the Committee will make an informed decision at the next Policy and Resources Committee meeting. Members also noted that any resources provided to one school should be made equally available to all schools within the local area, to ensure fairness.

15. To review and edit the following policies:

- I. Dignity at work – Reviewed and adopted.
- II. Drugs and alcohol – Reviewed and adopted.

16. To consider applications to the Small Grants Programme as follows:

Applications Received:

- I. Bargoed Welfare Bowling Club
- II. Fleur-De-Lys RFC
- III. AFC Bargoed
- IV. Rhymney Valley Foodbank

The Committee RESOLVED to award a £250 grant to both Bargoed Welfare Bowling Club and AFC Bargoed.

Members declined the application from Fleur-De-Lys RFC, noting that they felt the Small Grants Programme funds would be better allocated to organisations operating within Bargoed, Aberbargoed, and Gilfach.

The Committee deferred the application from Rhymney Valley Foodbank, citing a recent large delivery of food provision. Members felt it would be more appropriate to consider allocating a grant later in the year.

The Chairperson thanked Members for their attendance and closed the meeting at 12:30 PM.