



Dear Councillor,

19th June 2025

The next meeting of the Policy and Resources Committee will be held at **11 AM on Thursday 26th June 2025**. The meeting will be held at the Town Hall, on a hybrid basis using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. The business to be transacted is as set out on the agenda below:

AGENDA

1. To receive Apologies for Absence.
[Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. Press and Public Participation Session. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting).
4. To receive, approve and sign Minutes of the last Meeting 22nd May 2025.
5. To review and approve bank reconciliations of 31st May 2025 and payment list to date.
6. To receive information from the Deputy Clerk regarding change of ownership of existing payroll provider; consider fee quotation comparisons and provide instruction about the letter of engagement.
7. To review and edit the following policies and procedures:
 - (i) Appointment of Youth Representatives procedure
 - (ii) Career Break Scheme (due for review by July 2025)
 - (iii) Carers Policy (due for review by July 2025)
 - (iv) Local Resolution Protocol
 - (v) Lone Worker Policy
8. To consider applications to the Small Grants Programme as follows:
 - (i) Bargoed Male Voice Choir
 - (ii) Plattfform

(iii) Valley Daffodils

9. To receive confirmation of responses to the local planning authority in respect of planning applications:
 - 25/0299/COU 33 Gwerthonor Road, Gilfach Change of Use to HMO
 - 25/0344/COU 50 McDonnell Road, Bargoed Change of Use to HMO
10. To note items of correspondence from the following organisations:
 - Local Government Pension Scheme
 - Unity Trust Bank
11. To consider the Older People's Events Budget for 2025-26, discuss the summer party and provide instruction on the allocation of draw prizes, authorising expenditure as appropriate.
12. To receive information from the Deputy Clerk, discuss the availability of funds for floral displays, and consider the purchase of additional barrier basket liners.
13. To receive information from Planning Aid Wales about the Annual Training Programme and provide instruction to the Deputy Clerk in respect of inclusion on the town council Training Plan.
14. To consider the Earmarked Reserves allocated for the CCTV at Bargoed Rugby club and discuss potential uses with Grassroots Sports Clubs.
15. To consider the costs associated with delivering a play about the 1984 Miners' Strike.
16. To receive a report from the Deputy Clerk regarding the Aberbargoed Community Orchard Project.
17. To consider a request from a local primary school for raised planters, plants, and seeds.

Yours faithfully,

T-J Oliver

Tim Oliver (Deputy Clerk / Deputy RFO)