



DRAFT Unapproved Minutes of the Policy and Resources Committee Meeting Thursday 22nd May 2025

Present in person: Councillors R Carroll; J Davies; P Collins; H Llewellyn; J Bissex; C Bissex-Foster

Also in Attendance: Mr. T Oliver (Deputy Clerk), the Clerk was present in the room but not at the meeting.

Meeting Chair: Councillor R Carroll (Deputy Mayor)

1. To receive Apologies for Absence.
 - An apology was received from Councillor C Andrews (CCBC portfolio work)
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate
 - Councillor J Davies declared an interest in item 5 (25/0219/COU 17 Cross Street Bargoed CF81 8RX)
3. Press and Public Participation Session.
 - There was no public participation.
4. To receive, approve and sign Minutes of the last Meeting 28th April 2025.
 - Members received and unanimously approved the minutes of the Policy and Resources Committee dated 28th April 2025.
 - (i) To review and approve bank reconciliations of 30th April 2025 and payment list to date.
 - Members reviewed and unanimously approved the bank reconciliation of April 30th 2025 and the payment list to date. The Deputy Clerk drew attention to the Annual Report 2024-2025 printing cost of £107.67 that was paid for via debit card. Members of the Committee also noted that the total budget for 2025-2026 was miscalculated by £1,500 due to an excel formula error. The Deputy Clerk highlighted that this only affected the running costs reserves and that the Council's reserves are in a stable place; therefore, this oversight will not impact on the Council's operations.
5. To receive confirmation of responses to the local planning authority in respect of planning applications:
 - 25/0219/COU 17 Cross Street Bargoed CF81 8RX – The Deputy Clerk submitted a Town Council response to the local planning authority encouraging neighbor's views being taken into consideration.
 - 25/0236/NCC Iverlea Bungalow Moorland Road Bargoed CF81 8UL – No comments or objections submitted
 - 25/0252/HH Knoll Hatch 74 Hillside Park Bargoed CF81 8NL – No comments or objections submitted
 - 25/0266/COU 22 Gilfach Street Bargoed CF81 8LR – No comments or objections submitted

6. To note items of correspondence from the following organisations:
 - Office for National Statistics

 - Members noted the correspondence received from the Office for National Statistics and the Deputy Clerk highlighted that all requested information had been submitted by the Clerk.

7. To review and edit the following documents:
 - (i) Standing Orders
 - (ii) Scheme of Delegation
 - (iii) Financial Regulations
 - The Committee reviewed and unanimously agreed to adopt the suggested edits to the Standing Orders, Scheme of Delegation and Financial Regulations.

8. To review and edit the following policies:
 - (i) Code of Conduct
 - (ii) Complaints Policy & Procedure
 - (iii) Press & Media Policy
 - (iv) Data Protection Policy
 - (v) Health & Safety Policy
 - The Committee reviewed and unanimously agreed to re-adopt the policies listed above.

The Chair Person thanked Members and Officers for their attendance and closed the meeting at 11:43 AM.