



Bargoed Police Station
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BARGOED
CF818XF

Website: www.bargoedtc.org.uk

Draft Unapproved Minutes of the Events and Environment Committee Meeting 5th March 2025.

Present: Councillors R Carroll; P Collins; J McCarthy.

Also in Attendance: Mrs H Williams, Clerk; Mr T Oliver, Deputy Clerk.

Meeting Chair: Councillor P Collins

1. To receive Apologies for Absence.

Councillor HamerThomas (family); Councillor D IngramJones (caring responsibility); Councillor R Price (work); Councillor Y Price (health).

2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

No declarations received.

3. Press and public participation.

No enquiries received by the clerk.

4. To receive, approve and sign Minutes of the Events & Environment Committee 6th November 2024.

Councillor Carroll moved, Councillor Collins seconded. The chair signed the minutes in the presence of the committee.

5. To carry out an evaluation of activities throughout the festive season 2024 and provide instruction to the clerk regarding plans for 2025.

items include: (Selection boxes, Christmas Day lunch, Llamau Christmas party at St Gwladys Church Hall, Foodbank donations, Operation Santa Appeal, Cut Christmas Tree on Hanbury Square, Cone Tree at St Peters Church Garden, Festive Lighting Switch On Arrangements).

RESOLVED as follows:

- To instruct the clerk to order the same amount of selection boxes as 2024 for the 2025 season.
- To advise the Christmas Day lunch organisers to apply for a small grant if they intend on delivering the lunch next year as low participant numbers were reported in 2024.
- To support the provision of the Llamau Christmas party at St Gwladys Church Hall at the same level next year if it is delivered.
- To support Operation Santa at the same level as 2024
- To pursue repairs of the tree pit on Hanbury square as a matter of some urgency.
- To seek quotations for the repair of the power supply for the Cone Tree at St Peters Church grounds in Aberbargoed.
- To have the community festive lighting switched on by timer on Friday 21st November 2025 with the lighting of the Christmas Tree on Hanbury Square forming part of the Winter Food & Craft Fair event at 4.30pm Saturday 6th December 2025.
- Clerk instructed to seek full council approval of a Members festive social at the conclusion of the full council meeting 17th December 2025.

6. To discuss:

a. winter floral displays,

Clerk instructed to liaise with contractor urgently to update the displays.

RESOLVED to approve £500 expenditure if required.

b. poppy displays and craftwork arrangements,

contractor to be advised of poppy displays required to be put out week commencing 27th October with all in place by 1st November. Clerk instructed to order additional 30 lamp post poppies. £500 expenditure authorised for poppy displays to be managed by the floral displays contractor. Craftwork nets to be put out throughout May and taken down in September, with £500 authorised for the craftwork nets to be managed by the floral displays contractor.

c. Bargoed in Bloom initiative including Summer flowers, and provide instruction.

Clerk instructed to email town centre traders to enquire about their appetite for participating in a shop window competition in July this year.

7. To receive a verbal report from the chair in respect of the VE Day arrangements for May 2025.

Chair and Deputy Clerk reported having met with representatives from the Bargoed branch of Royal British Legion and having liaised with St Gwladys Church. RESOLVED to order 3 wreaths, £90 expenditure authorised. A memorial service to take place at St Gwladys Church in Bargoed Monday 5th May at 11am and St Gwladys Church Hall Volunteers will arrange light refreshments for veterans and their families after the service. The VE Day flag to be flown in the memorial garden in Aberbargoed, and displayed at the war memorial in Bargoed and the peace garden in Gilfach.

8. To consider information from the events team at CCBC and confirm Members requirements.

Members discussed suggestions from the events officers in respect of additional pods at the music festival and the removal of a large built stage on Lowri plaza in favour of a double sized pod at the top of the steps. Members supported this arrangement as it spreads the provision of music and acts throughout the town. The second proposal of considering offering small grants to voluntary organisations for them to hold music making workshops and including a parade at the event is to be deferred to full council for discussion. Members sought information from the officers about the potential to include an additional pod in the north end of high street below the pier head. The committee also spoke about the suggestion from a member during 2024 of the provision of small grants for public liability insurance. The clerk was instructed to speak to events officers and glean information from them regarding this.

9. To provide confirmation of the funding for 2025-26 provision of the Games activities delivered by the CTG and discuss Members engagement with local schools to promote the initiative.

RESOLVED to confirm the £2750 funding for 2025-26 provision and to discuss school engagement at the next full council meeting.

10. To confirm 2025 event dates; identify initiatives and events being transferred to the work of full council, and formally cease the work of the Events & Environment Committee with effect from March 2025.

Clerk instructed to confirm dates with the Parent network and the town centre management team officers then to distribute a complete list of dates for 2025 as soon as possible. The committee recommends that full council explore options for the delivery of Autumn events such as intergenerational quiz evenings or concert evenings utilizing Bargoed and Aberbargoed community venues.

The Clerk provided Members with feedback from an absent committee member who expressed concern about transferring the work of the committee to full council, particularly in regards to affording full council sufficient time for constructive debate. Members spoke about the number of wellbeing items on the current agenda which ordinarily would be included on the Engagement & Wellbeing Committee work schedule, and the importance of the three large town centre events being discussed by all members of town council rather than a committee. Members also spoke about their willingness to be involved in working groups for specific tasks moving forward, and that this may make business completion more efficient.

The meeting RESOLVED to transfer the three large events and all environmental projects (including reporting) to the full council agenda moving forward.

The Chair thanked the Committee and closed the meeting at 12.30pm