



## **Bargoed Town Council**

Bargoed Town Hall,  
Bargoed Police Station,  
Hanbury Road,  
Bargoed. CF818XF  
Telephone: 01443 830184  
[www.bargoedtc.org.uk](http://www.bargoedtc.org.uk)  
Dear Councillor,

1<sup>st</sup> February 2024

The next meeting of Bargoed Town Council Events & Environment Committee will be held at **10.00am on Thursday 1<sup>st</sup> February 2024**. The meeting will be held on a hybrid basis at the town hall using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

The business to be transacted is as set out on the agenda below:

### AGENDA

1. To welcome visitors from the Events Team at Caerphilly County Borough Council and discuss Members requirements for the new Summer event in Bargoed town centre being funded by Bargoed Town Council.
2. To receive Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
3. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
4. To receive, approve and sign Minutes of the Events & Environment Committee 14<sup>th</sup> December 2023
5. Press and Public Participation Session.
6. To evaluate 2023 festive lighting, receive feedback from the clerk on repairs and upgrade requirements and view options for replacement figurines. Members are required to authorise expenditure and provide instruction to the clerk.
7. To receive a verbal report from the deputy clerk on the St David's Day Over 60s afternoon tea event and confirm Members additional requirements. Expenditure is requested to be authorised for the afternoon tea, Welsh cakes for the children and room decorations.
8. To receive recommendations from the biodiversity working group regarding floral displays at Hanbury square and outside the court house. Discuss opportunities for expansion in Aberbargoed ward, and consider quotations for Hanbury square services. Members are required to approve expenditure and provide instruction to the clerk.
9. To discuss the 2023 "Bargoed in Bloom" initiative, consider craftwork displays and decide if Members wish to deliver this initiative in 2024. Members are asked to approve arrangements for the craftwork displays and authorise expenditure for the "Bargoed in Bloom" initiative if it is to go ahead.
10. To receive the 2024 calendar of events and activities in the community.
11. To consider the town council schedule of events and community activities in 2024 and discuss the opportunity to develop a Scarecrow trail in Bargoed town centre at October half term.

12. To reflect on the Pantomime event delivered in December 2023 and provide instruction to the clerk regarding Members requirements for Over 60s events in June and December 2024. The committee is required to confirm activities, venues and budget for both events.
13. To receive information from the clerk on the options for purchasing silent soldier silhouettes and poppy motifs for the remembrance period, provide instruction and authorise expenditure as necessary.
14. To discuss ongoing maintenance and management of the geocache trail in Bargoed Urban Park, consider resources and authorise expenditure as appropriate.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted.

**Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,

H S Williams

(Helen Williams, Clerk to the Council)