



**Bargoed Town Council**

Bargoed Town Hall,  
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Hanbury Road,  
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[www.bargoedtc.org.uk](http://www.bargoedtc.org.uk)

22nd November 2023

Dear Councillor,

An extraordinary meeting of Bargoed Town Council Events & Environment Committee will be held at **10.00am on Thursday 14<sup>th</sup> December 2023**. The meeting will be held on a hybrid basis at the town hall using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

The business to be transacted is as set out on the agenda below:

AGENDA

1. To receive Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. To receive, approve and sign Minutes of the Events & Environment Committee 30<sup>th</sup> November 2023.
4. Press and Public Participation Session.
5. To consider options for distribution of the selection boxes for children in light of cancellation of the winter fair event scheduled for Saturday 9<sup>th</sup> December, decide on action and confirm instruction to the clerk.
6. To discuss feedback from the events team at Caerphilly County Borough Council and provide instruction to the clerk on the preferred way forward for 2024 events.
7. To receive stats from the Caerphilly Tabletop Games Club at Bargoed Library and discuss possible continuation for 2024.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted.

**Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,  
H S Williams

(Helen Williams, Clerk to the Council)