



Bargoed Town Council

Bargoed Town Hall,
Bargoed Police Station,
Hanbury Road,
Bargoed. CF818XF
Telephone: 01443 830184
www.bargoedtc.org.uk

14th September 2023

Dear Councillor,

The next meeting of Bargoed Town Council Events & Environment Committee will be held at **10.30am on Thursday 21st September 2023**. The meeting will be held on a hybrid basis at the town hall using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021. The business to be transacted is as set out on the agenda below:

AGENDA

1. To receive Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. To receive, approve and sign Minutes of the Events & Environment Committee 20th July 2023 and the Special Meeting of 26th July 2023.
4. Press and Public Participation Session.
5. To receive verbal feedback from the Chair on the joint CCBC Bargoed Town Council Winter Fair Event 2023 and confirm members requirements.
6. To receive feedback and recommendations from the biodiversity working group following a meeting with the 2023 floral displays contractor and provide instruction to the clerk. Councillor Carroll to report.
7. To receive a Teddy Bear Picnic feedback report from the Parent network.
8. To receive Bargoed library feedback on the two events funded by town council during the summer school holidays.
9. To consider correspondence regarding the festive lighting switch on date, and provide instruction to the clerk.
10. To receive a verbal update from the clerk regarding the two living Christmas trees on the Park estate.
11. To consider correspondence about a 'Trunk or Treat' event 30th October 2023.
12. To receive verbal feedback from the Chair on members requirements for a family fun day at Gilfach Bargoed Community Centre, and the Cinema Afternoon Tea event for older people and provide instruction to the clerk.
13. To discuss planning for commencing community litter picking activities.
14. To receive recommendations from the biodiversity working group on the following environmental activities in the community:

- (i) Park estate community orchard.
- (ii) Food growing garden area at Yew Street Park.
- (iii) Crochet/Knitted displays.
- (iv) Wales in Bloom & Bargoed in Bloom.
- (v) Remaining activities to be delivered under the Cwtsh Community Gardening Project.

15. Items from the clerk:

- (i) Reminders of the forward work plan workshop sessions.
- (ii) Update on the 2023 Bargoed in Bloom prize winners.
- (iii) Confirmation regarding wreaths and lamp post poppies – members requested to confirm the dates the lamp post poppies will be displayed.
- (iv) Floral displays outside police station.

The press and public are excluded from the remaining two items on the agenda for this meeting.

- 16. To consider quotations for the provision and installation of the cut Christmas tree for Hanbury Square in Bargoed, approve the 2023 contractor and authorise the expenditure as appropriate.
- 17. To consider quotations for the provision of 2023 festive lighting services, approve the contractor and authorise expenditure as appropriate.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted. **Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,

H.S Williams

(Helen Williams, Clerk to the Council)