



Bargoed Town Council

Minutes of the Events and Environment Committee Meeting 20th July 2023

Present: Councillors R Carroll; R Price; T Williams; J Bissex; P Collins; D Ingram-Jones.

Also in Attendance: Mrs H Williams, Town Clerk

Meeting Chair: Councillor P Collins

1. To receive Apologies for Absence

Councillor D Price (health). The chair extended good wishes to Councillor Price for a speedy recovery.

2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate.

No declarations.

3. To receive, approve and sign Minutes of the Events & Environment Committee 15th June 2023.

Unanimously approved. The chair signed the minutes in the presence of the meeting.

4. Press and Public Participation Session.

No enquiries.

5. To receive a verbal update from the clerk on minute references 11.2, 11.3, 12.1 and 12.2 from the committee meeting of 15th June 2023. Members are requested to authorise expenditure for the deposit on the confectionary and approve the nominal changes in costs.

The clerk explained the work completed in sourcing best prices for the confectionary for both the schools and the Winter Fair this year. Details of the direct liaison with Cadbury, with Morrison's supermarket, research conducted online, and with wholesale suppliers. Costs varied significantly with no supplier coming near the £1 per unit paid last year. The committee chair worked with the clerk to source suitable products and an account was secured with a wholesaler who will deliver the confectionary. The total cost of regular selection boxes for primary schools (inc vat) £2518.20 and the medium selection boxes for the Winter Fair (inc vat) £1813.64. To secure the orders a deposit of £433 is required by the supplier. Members RESOLVED to approve the immediate payment of the deposit with the debit card.

6. To receive the feedback report from community organisations who delivered events for King Charles III Coronation with grant funding from town council.

Members noted the feedback commenting that this is the way forward for town council. More community activities and events will be able to be delivered if the activity is facilitated externally, with greater numbers of residents able to participate and benefit from the activities. The clerk was instructed to set up a page on the website to celebrate this achievement and congratulate all who participated.

7. To confirm town council requirements for the Winter Fair Event in December 2023. Instruction is required by the clerk.

The CCBC events team to be invited to a special meeting Wednesday 20th September to discuss requirements.

8. To confirm instruction to the clerk regarding the Christmas Tree on Hanbury Square in Bargoed and the specification for the festive lighting display for 2023.

RESOLVED to approve the specification for the cut Christmas Tree and the festive lighting displays for 2023. The clerk was instructed to seek quotations without delay.

9. To receive feedback from the clerk regarding instruction from the previous meeting and consider a Teddy Bear Picnic proposal from the Parent Network for delivery in Bargoed Urban Park during the summer school holidays.

The clerk advised members of having sought information from the community centre and Taraggan and also shared feedback from GAVO during a local delivery group workshop about voluntary organisations' capacity. The Parent Network expressed an interest in facilitation of the teddy bears picnic, and they have the expertise to deliver. Members RESOLVED to have a special meeting with the parent network 12 noon Wednesday 26th July 2023 to confirm the details of the activity in Bargoed park and allocate the funding.

10. To consider options for floral displays throughout the winter and the 2024 summer season and instruct the clerk accordingly.

Members spoke about the 2023 displays and the impact of non-peat compost, bee friendly plants and the increasing costs of floral displays. The committee RESOLVED to hold a special meeting with the current supplier to discuss what went wrong, consider options for reducing costs and improving the displays for 2024. The clerk was instructed to invite the contractor to a meeting in September 2023.

11. To confirm requirements for OAP events for the 2023-24 financial year.

RESOLVED to instruct the clerk to seek expressions of interest and quotations for the delivery of an OAP cinema and afternoon tea event in the community on either Wednesday or Thursday 8th or 9th November 2023. The committee spoke about a potential St Davids Day celebration event in 2024.

12. To confirm requirements for family fun day activities 2023-24.

RESOLVED to instruct the clerk to seek expressions of interest from local voluntary organisation for the delivery of a family fun day in partnership with Gilfach Fargoed Community Centre.

The chair thanked all members for their work and it was closed at 1.30pm