



## **Bargoed Town Council**

Bargoed Town Hall,  
Bargoed Police Station,  
Hanbury Road,  
Bargoed. CF818XF

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Dear Councillor,

18<sup>th</sup> May 2023

The next meeting of Bargoed Town Council will be the Annual Meeting of Council to be held at **6.00pm on Wednesday 24th May 2023**. The meeting will be held on a hybrid basis using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021 The business to be transacted is as set out on the agenda below:

### **AGENDA**

1. To elect a Mayor for Bargoed Town Council for 2023-2024. (Deputy Mayor 2022-23 to chair the first item of business on this agenda.)
2. To receive, in accordance with the Local Elections (Declaration of Acceptance of Office) (Wales) Order 2004, SI 2004/1508 the mayor's signed Declaration of Acceptance of Office.
3. To elect a Deputy Mayor for Bargoed Town Council for 2023-2024.
4. To receive apologies for absence.
5. To receive declarations of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
6. To appoint committees and working groups as follows:
  - 6.1 Policy and Resources Committee (7 members, Deputy Mayor to chair)
  - 6.2 Human Resources & Staffing Committee (5 members)
  - 6.3 Finance & Governance Toolkit working group (4 members)
  - 6.4 Events & Environment Committee (7 members, committee chair also to be appointed)
  - 6.5 Biodiversity working group (4 members)
  - 6.6 Community Engagement Committee (6 members, committee chair also to be appointed)
  - 6.7 Dementia Friendly Bargoed working group (4 members)
7. To review and re-approve committee terms of reference.

8. To consider whether existing town council Standing Orders need to be reviewed. [One Voice Wales will shortly be releasing a new template which reflects requirements of the Local Government and Elections (Wales) Act 2021] Members are asked to consider delaying approval of new standing orders to either their June or July meeting of full council.
9. To re-adopt the Scheme of Delegation. (Circulated to members electronically prior to the meeting)
10. To consider amendments and re-adopt Financial Regulations (circulated to members electronically prior to the meeting)
11. To consider a resolution regarding the town council continued eligibility to use the General Power of Competence
12. To receive and approve the report from the Internal Auditor for the 2022-2023 financial year.
13. To appoint an Internal Auditor for 2023/24 (currently the Internal Auditor is Mr M Fisher)
14. To delegate quarterly scrutiny of accounting records (one member)
15. To confirm town council banking arrangements and account signatories
16. To consider and approve the payment of direct debits and other regular payments
17. To confirm member allowances in accordance with the Independent Remuneration Panel Annual Report (as received by members electronically prior to the meeting). Members are reminded that should they choose not to take their allowances this **must** be communicated directly to the clerk in writing.
18. To confirm the town council insurance arrangements.
19. To appoint representatives to:
  - 19.1 Bargoed Integrated Wellbeing network (2 members)
  - 19.2 Town and Community council's liaison committee (2 members)
  - 19.3 CCBC and Town council's liaison committee (1 member plus a reserve)
  - 19.4 One voice Wales area committee (2 members)
  - 19.5 One voice Wales larger council's committee (1 member plus a reserve)
20. To review and re-adopt the town council risk assessment (circulated to members electronically prior to the meeting).
21. To review and update members register of interests.
22. To review the Asset list.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this meeting. For connection details the Town Clerk should be contacted.  
**Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,

H.S Williams

Helen Williams, Clerk to the Council