



Bargoed Town Council

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26th January 2023

Dear Councillor,

A special meeting of Bargoed Town Council **Policy and Resources Committee** will be held at **11.00pm noon on Wednesday 1st February 2023**. The meeting will be held on a hybrid basis using MS Teams, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021, and the business to be transacted is as set out on the agenda below:

AGENDA

1. Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. Press and Public Participation Session. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting)
4. To receive, approve and sign Minutes of the November 30th, 2022 meeting and the special meeting of the Policy & Resources Committee 5th January 2023.
5. To adopt the expenses policy with effect from April 2023.
6. To approve arrangements for Members training needs analysis to be completed prior to updating the training plan for 2023-24.
7. To review bank reconciliations and payment lists.
8. To approve documents for the recruitment of a Deputy Clerk/Deputy RFO post as recommended by the Human Resources & Staffing Sub Committee.

9. To consider proposed arrangements for the recruitment of youth representatives for the 2023-24 academic year including plans for youth engagement activities and authorise expenditure as appropriate.
10. To discuss an event in May 2023 which will be managed and delivered on behalf of Bargoed Town Council by Caerphilly County Borough Council; establish a small working party and authorise expenditure from reserve funds.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this virtual meeting. For connection details the Town Clerk should be contacted. **Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,
H.S Williams
Helen Williams
Clerk to the Council