



## **Bargoed Town Council**

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## **DRAFT Unapproved Minutes of the Policy and Resources Committee Special Meeting 5<sup>th</sup> January 2023**

Present: Councillors R Carroll; P Collins; J Davies; C Andrews; T Williams; H Llewellyn.

Also in Attendance: Mrs H Williams, Town Clerk

Meeting Chairman: Councillor Reg Carroll

### **1. Apologies for Absence**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

Councillor D Ingram-Jones; Councillor J Bissex.

### **2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.**

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.

No declarations made.

### **3. Press and public participation session.**

No enquiries received by the Clerk.

### **4. To consider the Draft Budget for 2023-24 and make recommendations for consideration by full council special meeting 11<sup>th</sup> January 2023.**

The clerk worked with Members to review the quarter three spend against the 2022-23 budget and provided a verbal summary of the way the precept discussions work including the schedule to be followed for the precept demand to reach Caerphilly County Borough Council by 31<sup>st</sup> January 2023 (as per their request).

Members worked through the first draft budget requirements discussing options for amendments and cost savings wherever possible. The committee felt that it was important to ensure the same level of services and activities are delivered for local residents during the coming twelve months, and where possible more should be put in place to encourage greater footfall in the town centre.

The committee spoke at length about the cost of living and the unprecedented rises predicted for some regular expenditure items at town council, some of which being extremely difficult to budget for.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ P&R committee minutes

Following a comprehensive review of the first draft of the budget calculations, one Member offered to try and obtain cost estimates for translation of the annual report prior to the special full council meeting, and the committee agreed its recommendations which will be presented to full council by the committee chair at the special meeting 11<sup>th</sup> January 2023.

Full council will be asked to consider the committee's recommendations and provide instruction to the clerk for amendments to the draft budget prior to the precept decision being made at the full council meeting 25<sup>th</sup> January 2023.

#### **5. To consider P&R Committee meetings January & February 2023.**

Members reviewed arrangements for meetings of this committee in January and February and spoke about the provisional date of 1<sup>st</sup> February 2023. It was agreed that there will be only one meeting of this committee during this period, at 11am Thursday 2<sup>nd</sup> February 2023.

This concluded the business of the meeting.

The chair closed the meeting at 1.55pm.