



Bargoed Town Council

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24th November 2022

Dear Councillor,

The next meeting of Bargoed Town Council **Policy and Resources Committee** will be held at **3.30pm on Wednesday 30th November 2022**. The meeting will be held on a hybrid basis using MS Teams, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021, and the business to be transacted is as set out on the agenda below:

AGENDA

1. Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. Press and Public Participation Session. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting)
4. To review and approve the draft unapproved minutes of the Policy & Resources committee meeting 26th October 2022.
5. To review and approve the Bank Reconciliation and approve the Payments List.
6. To delegate a representative to attend a workshop on the Caerphilly County Borough Council's Active Travel Map (ATNM) on MS Teams Tuesday 6th December 2022 (3.30pm start).
7. To consider a financial contribution to the 2022 Operation Santa programme.
8. To receive notification of the Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 – Section 137 Expenditure Limit for 2023-24.

9. To receive dates of the One Voice Wales local area committee and larger councils committee meetings 2023.
10. To review the following:
 - 10.1 Health and Safety Policy.
 - 10.2 Draft Expenses Policy & Procedure.
11. To consider a motion to increase the limit on the Bargoed Town Council Small Grants Scheme and the corresponding general grants budget for 2023-24.
12. To receive an update from the clerk on premises and discuss draft budget requirements for Premises and Office services costs for 2023-24.

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this virtual meeting. For connection details the Town Clerk should be contacted. **Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,

H.S Williams

Helen Williams

Clerk to the Council