



Bargoed Town Council

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19th November 2021

Dear Councillor,

The next meeting of Bargoed Town Council **Policy and Resources Committee** will be held at **5.30pm on Wednesday 24th November 2021**. The meeting will be held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021, and the business to be transacted is as set out on the agenda below:

AGENDA

1. Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. Press and Public Participation Session. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting)
4. To approve and sign Minutes of the Policy and Resources Committee meeting held on 27th October 2021.
5. To review and approve the October 2021 Bank Reconciliation and Payments Lists.
6. To conduct an annual salary review and approve the staff costs budget recommendations from the HR & Staffing committee meeting 8th November 2021.
7. To receive an update from the clerk on the town hall and consider expenditure.
8. To review the Health and Safety policy.
9. To conduct a review of available funds and consider authorisation of additional festive lighting expenditure as recommended by the Events and Environment committee.

10. To consider whether the town council standing orders and financial regulations require reviewing following changes made by the Local Government and Elections (Wales) Act 2021.
11. To discuss the town council request for CCBC to move four concrete blocks in Bargoed and authorise expenditure to cover the fee payable to network contract services.
12. To receive confirmation of increased insurance cover and approve expenditure for additional premium as notified by insurers.
13. To consider the draft 2022/23 budget requirements for the General Grants budget and for Premises and Office Services costs.
14. To receive:
 - Minutes of the One Voice Wales larger councils committee meeting 20th October 2021.
 - RVFP Annual report
 - Older persons commissioner newsletter
 - Welsh Air Ambulance communication
 - ABHB notification about prescriptions
 - ABHB Vaccination news issues 44 & 45
 - Welsh Government launch of Bereavement Services in Wales
 - ABHB launch details for new weight management programme

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this virtual meeting. For connection details the Town Clerk should be contacted. **Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,
H S Williams
Helen Williams
Clerk to the Council