



Bargoed Town Council

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Minutes of the Events and Environment Committee Meeting 21st October 2021.

Present: Councillors: D Price; J Davies; H Llewellyn; R Carroll; P Collins; S Horton; J Bissex.

Also in Attendance: Mrs H Williams, Town Clerk
Meeting Chairman: Councillor D Price

1. Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

Councillor A Collis; Councillor J Halvey; Councillor A Higgs; Councillor S Hamer-Thomas.

2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.

No declarations.

3. Press and Public participation session.

No enquiries.

4. To approve and sign Minutes of the Events and Environment Committee meeting held on 30th September 2021. RESOLVED to approve the Minutes - moved by Cllr Davies, seconded Cllr Carroll. The chair signed the minutes in the presence of the committee.

5. To receive project updates from the Clerk in respect of:

a. Cross Street Garden

The Clerk advised that feedback has been received that Parks have agreed in principle to Members engaging with the community to maintain the garden at Cross Street in Bargoed. Timescales to be discussed with officers in coming weeks.

b. Memorial Clock

A site visit has not yet been arranged due to covid isolation.

c. Festive lighting

As instructed at the previous meeting, the Clerk has obtained guidance re the trees on Lowri Plaza. Stand alone power supplies for each tree are the only option for this area. The estimated cost being £5,000. Members discussed and agreed no further action at this time. Confirmation of cut tree installation at Miners square 23rd December, and the power supply has been located at St Peters Church Aberbargoed for installation of the cone tree. New figurines not yet received in Caerphilly but are expected by end October.

d. School Christmas Activity

The clerk advised of three options being researched. Primary schools have been approached. Clerk is awaiting feedback from the production company.

6. To discuss Santa and his Magical Sleigh, consider promotional flyers and approve expenditure.

RESOLVED to approve £1,600 + VAT expenditure. Members discussed the stopping locations and instructed the clerk to request the car park at the rear of the community centre on the Park estate. Flyers were reviewed by members with the committee resolving to approve up to £120 expenditure, with 2000 A5 flyers and 50 A4 notices to be ordered from direct print Wales as soon as possible.

Councillor Bissex joined the meeting at this point.

7. To receive updated information from the clerk on the North Bargoed Garden, consider proposals and approve expenditure.

The clerk provided the committee with options for the installation of a remembrance poppy at the garden. Caerphilly County Borough Council confirmed their network contracting services will be able to deliver the completed project before 11th November this year.

Members considered the design, long term sustainability and the costs of the four installation options as presented by CCBC officers. RESOLVED to approve the installation of a thermoplastic poppy at the site, authorising expenditure of £1,455 ex vat.

8. To consider floral display proposals and approve barrel expenditure.

The clerk spoke about feedback received from the contractor about planting of half barrels, and of finding a happy medium with mixed planting to be adopted that will use both pollinator attractive flowers and plants that provide a display that is pleasing to

look at. Mixed planting will also extend the summer season to October rather than September. Members discussed the adoption of recycled barrels and considered the opportunity of installing a few winter planters as a trial this year. The committee RESOLVED to approve £480 ex vat expenditure for 24 half barrels, £600 net expenditure for 10 barrels being planted for winter displays. The committee instructed the clerk to liaise with JS Lee in respect of co-ordinating deliveries and floral displays. Members discussed the opportunity of Bargoed Town Council participation in the Wales in Bloom competition next year, engaging with the community to develop craft activities that will enhance displays in the town centre and encouraging involvement in maintaining permanent planters and garden areas. The Clerk was instructed to research the opportunity and report back to the committee.

9. To confirm the installation of lamp post poppies and displays for 2021.

RESOLVED poppy displays to be in place across all wards by 1st November. Councillor Llewellyn to co-ordinate in Gilfach ward; Councillor Higgs in Aberbargoed; Councillors Carroll and Collins in Bargoed and the Park ward.

The clerk advised members that St Gwladys remembrance service is to be held at 10.45 Sunday 14th November in the car park at the North end of Bargoed due to the church entrance from Church place being unsafe.

10. To approve the order of selection boxes, authorise expenditure and confirm label requirements.

Members considered student numbers at the six primary schools and RESOLVED to authorise expenditure of up to £1400 for the purchase of 1,200 selection boxes. Members instructed the clerk to liaise with the community champion at Morrisons supermarket to place the order for the selection boxes. In consideration of environmental priorities, the selection boxes will once again not be gift wrapped this year. The committee RESOLVED £100.02 expenditure for labels.

Councillors Carroll and Llewellyn to liaise with Councillor Davies and Councillor Collins for distribution of the selection boxes to the primary schools.

11. To receive any new items from Members for consideration at future meetings of this committee.

Feedback from the environmental working group.

OAP activities.

Budget requirements for 2022/23.

The meeting closed at 18.40pm

Date of next meeting: Thursday 11th November 2021.