



Bargoed Town Council

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23rd September 2021

Dear Councillor,

The next meeting of Bargoed Town Council **Policy and Resources Committee** will be held at **5.30pm on Wednesday 29th September 2021**. The meeting will be held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021, and the business to be transacted is as set out on the agenda below:

AGENDA

1. Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
2. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
3. Press and Public Participation Session. (Members of the public who wish to speak on any item on the agenda should contact the Clerk prior to the meeting)
4. To approve and sign Minutes of the Policy and Resources Committee meeting held on 14th July 2021.
5. To receive verbal feedback from the Mayor in respect of the Assistant Clerk recruitment.
6. To consider and approve the Bank Reconciliation and Payments Lists for July and August 2021.
7. To receive a verbal report from the Clerk and approve shredding services.
8. To discuss Members Allowances and reallocate available funds.
9. To consider Hybrid Meetings, receive recommendations from the Clerk and authorise expenditure for I.T equipment and support services.

10. To review and adopt the DRAFT Member Officer Protocol at Town Council.
11. To receive Operation London Bridge briefing document.
12. To review the Bargoed Town Council Complaints Policy and Procedure and consider the adoption of a three-year review cycle for the policy.
13. To receive the Cardiff Capital Region Skills Partnership Newsletter Summer 2021, discuss the All-Wales Academy e-learning system and consider the town council Training Plan.

Date of next meeting: **Wednesday 27th October at 5.00pm**

In accordance with the Local Government and Elections (Wales) Act 2021 members of the press and the public are entitled to attend this virtual meeting. For connection details the Town Clerk should be contacted. **Please note, if a member of the public or press wishes to speak on an item on this agenda, the clerk should be contacted in advance of the meeting.**

Yours faithfully,

H.S Williams

Helen Williams

Clerk to the Council