



Bargoed Town Council
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20th May 2021

Dear Councillor,

The next meeting of Bargoed Town Council is the **Annual Meeting** that will be held at **6.00pm on Wednesday 26th May 2021**. The meeting will be held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021, and the business to be transacted is as set out on the agenda below:

AGENDA

1. To elect a Mayor for the Council Year 2021/22.
2. To receive the Mayor's Declaration of Acceptance of Office.
3. To elect a Deputy Mayor for the Council Year 2021/22.
4. Apologies for Absence [Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.]
5. To receive Declaration of Interests or dispensations on any item(s) on this Agenda, if appropriate. [Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.]
6. To receive a report from the retiring Mayor as circulated to Members electronically prior to the meeting.
7. To receive an address from the newly elected Mayor.
8. To appoint Committees as follows:
Policy & Resources Committee (8 Members, Committee chair also to be appointed)
Events & Environment Committee (9 Members, Committee chair also to be appointed)
Human Resources & Staffing Committee (5 Members, Mayor to chair)
9. To review and re-approve Committee Terms of Reference.
10. To consider terms of reference and appoint a Community Engagement Committee to take forward newsletter and social media activities of council. (6 Members, Committee chair also to be appointed)
11. To re-adopt Town Council Standing Orders as circulated to Members electronically prior to the meeting.

12. To re-adopt Town Council Financial Regulations as circulated to Members electronically prior to the meeting.

13. To re-adopt the Town Council Risk Assessment noting the separate risk assessment in relation to the Coronavirus Pandemic.

14. To appoint representatives to:

Aneurin Bevan Community Health Council (1 Member plus reserve)

Gwent Integrated Health Network (2 Members)

Town and Community Councils Liaison Committee (2 Members)

CCBC and Town Councils Liaison Committee (1 Member plus reserve)

Ysgol Bro Sannan, Aberbargoed

St Gwladys Bargoed Primary School

One Voice Wales Area Committee (2 Members)

One Voice Wales Larger Councils Committee (1 Member plus reserve)

15. To consider the Town Council Insurance arrangements.

16. To consider and approve the payment of direct debits and other regular payments.

17. To receive a verbal update from the Clerk on the Local Government and Elections (Wales) Act 2021; agree the council's approach to meetings for 2021-22 and approve the meeting schedule.

Yours faithfully,

H S Williams

Helen Williams
Clerk to the Council