



Bargoed Town Council

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Minutes of the Policy and Resources Committee Meeting 25th March 2021.

Present: Councillors R Carroll; J Bissex; H Llewellyn; D Morgan; J Davies;.

Also in Attendance: Mrs H Williams, Town Clerk

Meeting Chairman: Councillor H Llewellyn, Deputy Mayor

Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

Councillor J Halvey; Councillor S Horton; Councillor Price.

Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.

1. To approve and sign the minutes of the Policy and Resources Committee meeting 12th January 2021.

Minutes were approved by Members present and signed by the Meeting chairman in the presence of Members.

2. To receive draft confidential minutes of the Staffing Committee Meeting 18th February 2021.

The Minutes were reviewed with no further comment from the Committee.

3. To consider amendments to the delegation policy.

The Committee worked through the delegation policy and RESOLVED to amend section 6 in respect of the Human Resources and Staffing Sub Committee reflecting quarterly line management with the clerk.

4. To consider remaining 2021-21 budget commitments and earmark reserves.

RESOLVED to earmark the following: £1,250 festive lighting infrastructure; £200 NHS & Frontline Workers Day; £6,461* floral programme; £2271 outstanding CCBC invoices; £5,000 Taxi Association Grant for public toilets. *dependent upon HMRC refund.

5. To receive and discuss information on the Local Government and Elections (Wales) Act 2021.

Members reviewed the commencement, implementation, and guidance report. The Clerk drew attention to the provision with effect from 1st May 2021 for remote meetings to continue and electronic publication of documents. Members instructed the clerk to liaise with committee chairs regarding electronic review of draft minutes prior to publication.

The Committee noted the provisions of the Act due to come into force April and May 2022 in respect of the duty to prepare and publish an annual report about the council's priorities, activities, and achievements; the General Power of Competence and repeal of the power of wellbeing; the duty to prepare a training plan; participation at meetings. Clerk to circulate the document to all Members for information.

6. To consider the DRAFT Social Media policy.

RESOLVED to adopt the Social Media policy. Clerk to circulate to Members.

7. To discuss grant funding applications for Town Council projects.

A general discussion was held on grant funding and the clerk shared training notes from the recent SLCC Practitioners Conference on how to make a successful application. Members considered public engagement and the importance of stakeholder involvement.

The meeting was closed at 18.30pm

Date of next meeting: Tuesday 15th June 2021.

Signed: _____ Date: _____