

**Bargoed Town Council  
Events & Environment Committee Special Meeting  
Thursday 5<sup>th</sup> November 2020**

**Minutes**

PRESENT COUNCILLORS      Councillors R Carroll, V Stephens, S Horton, D Price.

IN ATTENDANCE:- Mrs Helen Williams, Town Clerk

CHAIRMAN:-            Councillor V Stephens (Leader)

**1 Apologies for Absence**

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.*

Councillor Bissex, Councillor Llewellyn, Councillor Hamer-Thomas.

**2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.**

*Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.*

No declarations.

**3. To receive and approve the minutes of the Events and Environment Committee Meeting 15<sup>th</sup> October 2020.**

The committee approved the minutes and the chair signed them in the presence of the meeting.

**4. To discuss the arrangements for the Festive Season as follows:**

4.1        Lighting around the Capel, Gilfach.

Members confirmed the infrastructure work has been completed by CCBC and the two figurines will be installed shortly.

4.2        To re-examine the picket fence at the Christmas Tree on Bargoed square.

Members discussed the manufacture, installation, removal, and storage of a picket fence for the Christmas Tree on the Miners square in Bargoed and RESOLVED to continue with the project and authorise expenditure of £1100 + vat. The clerk was instructed to contact the contractor as soon as possible.

4.3        To confirm the logistics of the selection boxes.

Members discussed primary school protocols regarding delivery of the selection boxes. Health & Safety precautions were considered, and it was RESOLVED that committee members would work with the Mayor to ensure primary schools received the selection boxes by the end of November to allow them sufficient time for storage purposes. Clerk to liaise with the Leader.

4.4        To authorise installation expenditure.

The clerk explained an oversight regarding the 24 new festive lights installation. RESOLVED £1,560 + vat expenditure authorised from contingency funds.

5. **To re-visit the town council garden project at the North of Bargoed.**

A Member spoke about concern that an annual display at this garden would not be the best use of public funds, and that a suitable permanent remembrance memorial would be a better option for this area. Due to its location and the slope of the ground, maintenance and health & safety are also considerations. The committee discussed potential long-term solutions for the garden and RESOLVED to request quotations for a piece of remembrance artwork. Clerk to work with the Mayor in obtaining information.

6. **To consider the Member vacancy on the Events & Environment Committee.**

The clerk asked the committee to consider the Member vacancy on this committee. Members discussed it and RESOLVED to await full council decision on co-option before appointing.

7. **To discuss the schedule of committee meetings for the remainder of 2020.**

The clerk asked Members if they are happy to go ahead with the regular scheduled meeting of the committee in two weeks' time? Members talked about the business to be conducted and RESOLVED to proceed with the scheduled meeting.

**Date of next meeting 5.30pm Thursday 19<sup>th</sup> November 2020**

The committee chair thanked everyone for their contribution. The meeting closed at 6.

**Signed:** \_\_\_\_\_