

**Bargoed Town Council
Events & Environment Committee Meeting
Thursday 15th October 2020**

Minutes

PRESENT COUNCILLORS Councillors J Bissex, R Carroll, V Stephens, S Horton, H Llewellyn.

IN ATTENDANCE:- Mrs Helen Williams, Town Clerk

CHAIRMAN:- Councillor V Stephens (Leader)

1 Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

Councillor D Price, Councillor Hamer-Thomas.

2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.

No declarations.

3. To receive and approve the minutes of the Events and Environment Committee Meeting 15th September 2020.

The clerk provided an update regarding item 4 on the minutes confirming that Morrison's are happy to supply the selection boxes. A total of 1250 will be required. RESOLVED to authorise the £1,250 expenditure. Clerk to seek full council approval of card services.

The chair advised of an error at item 9 on the minutes in respect of the order for new planters as the figure did not include the barrier baskets for Gilfach bridge which was also authorised at the meeting. The total expenditure authorised was £5,308.40. Members RESOLVED to instruct the clerk to proceed with the order and note the correct expenditure figure in the minutes. The committee chair signed the minutes with the amendments as recorded.

4. To discuss the order for new planters and consider a recommendation from the facilities management company.

Members considered the beehive planter as shared on screen. RESOLVED not to proceed with the recommendation. The committee instructed the clerk to obtain quotations for planting, watering, and maintenance of the expanded floral display for 2021.

5. To reconsider the town council garden at the North of Bargoed, approve expenditure and allocate an annual maintenance budget.

Members discussed the garden in some detail. Various options were considered including perennials, shrubs and pot planters which could be removed prior to the remembrance period. The committee asked the Mayor if he could bring one or two proposals to a subsequent meeting with costings for consideration.

6. To receive an update on the Christmas 2020 Festive Lighting project and consider quotations.

The clerk provided an update on CCBC works completed to date along with detail of the new lights that have already been received and the figurines yet to be delivered. In respect of the Christmas tree in Bargoed, the clerk provided a quotation for a picket fence as requested by the committee. RESOLVED not to proceed with the picket fence in 2020.

The chair spoke about increased anti-social behaviour over the past two months and asked Members for their thoughts about the festive lighting. RESOLVED to instruct the clerk to write to Caerphilly County Borough Council in respect of CCTV advising of the dates of the festive lighting and requesting increased monitoring throughout this period. Members also discussed potential police briefing at the October full council meeting.

7. To receive correspondence.

Primary school responses to the town council letter about selection boxes were provided to the committee. St Gwladys school expressed their appreciation of the continuing generosity of town council and thanks that thought had been given to the strict protocols within which schools are currently operating. As per St Gwladys recommendation, members RESOLVED to ensure the selection boxes are delivered to all primary schools at least five days prior to the end of term. RESOLVED to authorise expenditure up to £120 for Christmas labels. The clerk to liaise with relevant Members regarding school deliveries.

Information from Skateboard Academy was considered by the committee. RESOLVED clerk to obtain further information.

8. To discuss the community orchard on the Park Estate and consider the purchase of additional fruit trees.

The Mayor provided an update to Members confirming all the herbs and fruit bushes provided by the Keep Wales Tidy project have now been planted. The fruit trees are not expected until the new year. The Mayor spoke about continuing to work with officers from WHQS in respect of obtaining additional bushes/trees and recommended council hold off any expenditure until early 2021.

Date of next meeting 5.30pm Thursday 19th November 2020

Signed:_____