



# BARGOED TOWN COUNCIL

Mrs Helen Williams  
Town Clerk  
The Town Hall  
Bargoed Police Station  
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To the Mayor and Members of  
Bargoed Town Council.

12th March 2020

Dear Councillor,

You are summoned to attend a Special Meeting of BARGOED TOWN COUNCIL Policy and Resources Committee that will be held at **6pm on Tuesday 17th March 2020** at the Town Hall.

The business to be transacted is as set out below:

Yours faithfully,

*H S Williams*

Helen Williams  
Clerk to the Council

**Bargoed Town Council Policy and Resources Committee**  
**Tuesday 17th March 2020**

**AGENDA**

**1 Apologies for Absence**

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.*

**2. Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.**

*Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.*

**3. To approve and sign the Minutes of the Policy and Resources Committee Meeting 6<sup>th</sup> February 2020.**

**4. To discuss the implications of Coronavirus on Town Council activity:**

**4.1 Consider cancellation of all non-essential meetings of Full Council**

**4.2 Change the date of the next Policy and Resources Committee meeting to Tue 21<sup>st</sup> April 2020;**

**4.2 Set up a staffing sub-committee** [Draft Terms of Reference for the staffing sub-committee to be considered and approved].

**4.3 To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the Council to fulfil its responsibilities to its residents.**

**5. To receive an update from the Events working group on a recent meeting with stakeholders in respect of the Fireworks Display.**