BARGOED TOWN COUNCIL

Mrs Laura Tams B.A (Hons)

Town Clerk

The Town Hall

Bargoed Police Station

Hanbury Road

Bargoed

CF81 8XF

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To the Mayor and Members of

Bargoed Town Council.

25th April 2018

Dear Councillor,

The next meeting of the council will be held at **6.00pm on Wednesday 2nd May 2018** at the Town Hall.

Yours faithfully,



Laura Tams

Town Clerk,

for and on behalf of the Mayor.

**AGENDA – Council**

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| 1. | **To receive apologies.** |
| 2.  3. | **Declaration of interests or dispensations on any item(s) on this Agenda, if**  **appropriate.**  **Police Report** |
| 4. | **To consider the minutes of the last Council Meeting and whether to approve as an accurate record of the proceedings** |
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| 5. | **Matters arising from the minutes** |
| 6.  7. | **Mayors Business**  **Leaders Report** |
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| 8. | **Matters reported for decision** |
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| 8.1 | To consider grant applications |
| 8.2  8.3 | To receive planning notifications  To receive correspondence |
| 8.4 | To approve payments and receive financial update for the year 2017-2018. |
| 9.  10.  11.  12.  13.  14. | **To receive matters arising from the Clerk**   * 1. Meeting dates 2018 – 2019   2. Staffing   3. Audit 2017-2018   4. Memorial Bench   5. Christmas Tree – Park estate   6. ‘AOB’ definition   7. GDPR (ICO)   **Events**  10.1 CCBC – request for £2000 for Christmas Event  10.2 Armed Forces da  **Budget approval for 2018 -2019**  **Insurance**  **Town and Community Council Liaison Meeting.**  **Co-option to vacancy on council (Bargoed Ward)** |
| 15.  16. | **AOB at the discretion of the Mayor**  **Date of next meeting – 6th June 2018** |

**N.B.**

**Any Member of the Public who wishes to raise any issue must give the Clerk 3 day’s written notice prior to the meeting stating the detail of their enquiry.**

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| BARGOED TOWN COUNCIL CYNGOR TREF BARGOD  **General Meeting**  **MINUTES,**  **4th April 2018** | |
| PRESENT COUNCILLORS | Councillors – S Horton, A Collis, A Higgs, J Bissex, D Price,  S Hamer-Thomas, H Llewellyn, L Harding, R Carroll, D Morgan. |

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| IN ATTENDANCE:- | Mrs Laura Tams, Town Clerk |

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| CHAIRMAN (MAYOR):- | Councillor S Horton |

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| **1.** | **To receive apologies for absence.** |
|  | Apologies received from Councillors J Halvey and V Stephens. |
| **2.** | **Declaration of Interest or dispensations on any items(s).** |
|  | Cllr D Morgan declared an interest in Young @ Hearts, Greater Bargoed Partnership, Tarragan and Gilfach Community Centre.  Cllr R Carroll declared an interest in Tarragan and all allotments within the Greater Bargoed area.  Cllr D Price declared an interest in Greater Bargoed Partnership and Tarragan.  Cllr A Higgs declared an interest in Planning.  Cllr S Hamer-Thomas declared an interest in Greater Bargoed Partnership and Friends of Greater Bargoed, |
| **3.** | **Police Report**  No police present. Cllr A Collis wishes to bring to council’s attention that there are now new parking regulations within certain areas within Aberbargoed including Bedwellty Road, yet despite these regulations illegal parking continues. |

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| **4.** | | | **To consider the minutes from the last council meeting and whether to approve as an accurate record of the proceedings.**  Agreed as an accurate record with the exception that Cllr S Hamer-Thomas was present at the meeting on 7th March 2018. | |
| **5.** | | | **Matters arising from the minutes**  Antisocial behaviour at Morrison’s underground car park is continuing. Council are most concerned at this and it was agreed to send a letter to the Police requesting an update on operations within this area. It was also agreed to contact Mr Andrew Highway, Town Centre Manager, to ascertain who the new owner of the building is.  Cllr D Price thanked members for their kind donation of raffle prizes, a grand total of £212 was raised and this will be split between Cartref and Velindre. | |
| **6.** | | | **Mayors Business**  Mayor S Horton gave the following report –  No business to report this month. | |
| **7.** | | | **Leaders Report**  Apologies for absence received from Cllr V Stephens | |
| **8.**  **8.1**  **8.2**  **8.3**  **8.4** | **Matters reported for decision.**  **To receive Grant Applications**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Group** | **Unique number** | **For** | **Amount** | **Last Grant** | | Bargoed & District Arts Society. | 010418 | To allow demonstrations within the area. | £200 | March 2017 | | Caerphilly First | 020418 | Materials to run art and craft classes. | £397 | NA |   **RESOLVED:**  010418 approved expenditure of £200  020418 approved expenditure of £400. Whilst this is more than financial regulations stipulate, member’s agreed additional expenditure to ensure classes can go ahead.  **To consider planning notifications**   |  |  | | --- | --- | | **Reference** | 18/0183/FULL | | **Alternative Reference** | Not Available | | **Application Received** | Mon 26 Feb 2018 | | **Application Validated** | Mon 19 Mar 2018 | | **Address** | 75 Hillside Park Bargoed CF81 8NJ | | **Proposal** | Construct garage | | **Status** | Awaiting decision | | **Appeal Status** | Unknown |  |  |  | | --- | --- | | **Reference** | 18/0229/NCC | | **Alternative Reference** | PP-06806982 | | **Application Received** | Mon 12 Mar 2018 | | **Application Validated** | Mon 12 Mar 2018 | | **Address** | Land To Rear Of Ty Fry Road Aberbargoed Bargoed | | **Proposal** | Vary condition 03 of planning consent 14/0472/OUT (Erect residential development (15 plots)) to extend time limit for the approval of reserved matters by three years | | **Status** | Awaiting decision | | **Appeal Status** | Unknown | | **Appeal Decision** | Not Available |  |  |  | | --- | --- | | **Reference** | 18/0217/COU | | **Alternative Reference** | PP-06504863 | | **Application Received** | Tue 06 Mar 2018 | | **Application Validated** | Thu 08 Mar 2018 | | **Address** | Bargoed Institute Building Catch 22 First Floor Office Cardiff Road Bargoed | | **Proposal** | Change the use of first floor to class D1 (Non residential education and training centre) | | **Status** | Awaiting decision | | **Appeal Status** | Unknown | | **Appeal Decision** | Not Available |   **RESOLVED**: Cllr A Higgs declared an interest. No objections or concerns at all planning applications.  **To receive correspondence**   1. Sarena Jones, Communications and Twinning Officer, CCBC – A request for expenditure to cover refreshments costs for the Armed Forces Day in June. 2. Monster Films – An email requesting use of the Town Hall to film.   **RESOLVED:** 1. Council would welcome involvement in this and the Clerk was requested to contact Ms Jones and offer the Town Hall as a base for refreshments, council would then cover all costs of offered refreshments. 2. Council have no objection in principle, a meeting will now be sought to ascertain finer details.  **Payments for approval.**  Financial report presented to members, including a balance to date. The Clerk reminded members that expenditure this year has been above that of precept and as a result balances in reserves will have reduced significantly.  RESOLVED:All payments approved, including early payment of fireworks for November 5th 2018 and continued membership to the SLCC and ALCC. | |
| **9.** | **To receive matters arising from the Clerk.**  The Clerk reminded member of the remuneration of members of town and community council payments. RESOLVED: Council approved expenditure as requested from individual members with all payments to be published each September to the Independent Review Panel. Any member wishing to claim the £150 for expenses should contact the Clerk.  The Clerk informed members that she would like to apply for a 10 month leave of absence to develop her professionally. RESOLVED: The Clerk left the room and on her return if was confirmed that Council approve the leave. Council also approved the appointment of Mr Matthew Tams to Interim Town Clerk and Responsible Financial Officer during the leave of the current Clerk.  The Clerk informed members of the new General Data Protection Regulations that will come into force late May 2018. RESOLVED: Town and Community Councils are awaiting further guidance on this, CCBC have indicated via the Information Commissioners Office that ‘Community Council should familiarise themselves with information on the ICO website now, and also that a communication will be out from ICO One Voice Wales giving advice to Community Councils in the run-up to GDPR’. Councillor H Llewellyn has attended a seminar with CCBC on this and it was agreed that the item would be placed on the agenda for the next council meeting for further discussion. | |
| **10.** | **Events**  Discussions took place concerning the upcoming Spring Fayre and Open Air Cinema. RESOLVED: Expenditure for 100 drinks and crisps for the open air cinema approved. | |
| **11.** | **Date of next meeting**  2nd May 2018. | |

Signed ………………………………………………. Mayor

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**Bargoed Town Council**

Agenda Item 8

**Matters reported for decision – 2nd May 2018**

Agenda Item 8.1

Grant Applications –

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| **Group** | **Unique number** | **For** | **Amount** | **Last Grant** | **Current balance** |
| NONE |  |  |  |  |  |

Agenda Item 8.2

Planning notifications –

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| --- | --- |
| Reference | 18/0329/TPO |
| Application Received | Mon 09 Apr 2018 |
| Application Validated | Mon 09 Apr 2018 |
| Address | Land At Grid Ref 314836 198731 Western Drive Bargoed |
| Proposal | Carry out various works to trees including felling (Tree Preservation Order 26/05/CCBC) |
| Status | Awaiting decision |

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| Reference | 18/0278/COU |
| Application Received | Mon 26 Mar 2018 |
| Application Validated | Mon 26 Mar 2018 |
| Address | 54 Ruth Street Bargoed CF81 8PE |
| Proposal | Change the use from B1 (Office) to C3 (Residential) |
| Status | Awaiting decision |

Agenda Item 8.3

Correspondence –

1. Mr Haddock, Rhymney Valley Young at Hearts – A letter of sincere thanks to the Council for their donation.
2. Anna Lewis, Environmental Officer, CCBC – Request to attend next meeting to discuss work undertaken in the area regarding the WHQS Environmental Improvements Programme.
3. Colin Doyle. Bargoed Sea Anglers - The Daily Mail newspaper is organising a National clean up throughout the UK The event named The Great Plastic Pick Up. Mr Doyle has registered to organise a group to clean up Bargoed Common on Saturday 12th May, 10am until 12noon, all Councillors are invited to assist.

Agenda Item 8.4

To approve payments and receive financial update from Clerk.