

**BARGOED TOWN COUNCIL      CYNGOR TREF BARGOD**  
**MINUTES of Policy & Resources Committee Meeting**  
**12<sup>th</sup> December 2019**

PRESENT                      Councillors J Bissex, S Hamer-Thomas, L Harding, Mayor R Carroll, D Morgan, J Halvey.

Also in attendance – Town Council Clerk  
Meeting Chairman – Cllr R Carroll (Mayor)

**1. To receive apologies for absence.**

Councillor D Price, H Llewellyn, V Stephens (Leader), A Collis, S Horton, A Higgs.

**2. Declaration of Interest or dispensations on any items(s).**

Cllr D Morgan declared an interest in Tarragan, Gilfach Community Hall, Rhymney Valley Young @ Heart, Tenancy & Residents Association.

Cllr R Carroll declared an interest in All allotments in the Greater Bargoed Area, Tarragan, Bargoed Bowls Club.

Cllr S Hamer-Thomas declared an interest in Greater Bargoed Partnership.

**2a. To approve and sign the minutes of the Policy & Resources Committee Meeting 14<sup>th</sup> November 2019.**

Minutes accepted and signed the minutes as a true record of proceedings.

**3. To review the Health and Safety Policy.**

Members reviewed and RESOLVED to sign the policy. Next review date December 2020.

**4. To consider and adopt DRAFT Terms of Reference for an Environment and Events Committee, and approve the continuation of the Events working group activity until the end of the financial year.**

RESOLVED to adopt the terms of reference for a new Environment and Events Committee to be established with effect from annual meeting May 2020.

RESOLVED to continue the existing events working group until the end of financial year.

**5. Items from the Clerk.**

**5.1. To discuss Members Allowances and Payroll provision.**

Clerk advised Members of the limitations of the existing PAYE software. Members considered the situation and instructed the clerk to seek further information prior to taking any action.

**5.2 To consider banking services.**

Members discussed existing banking provision, and considered the benefits and implications of online purchasing. The clerk advised of the need to revisit banking provision once further information is obtained.

**5.3 To discuss I.T support services.**

RESOLVED clerk to liaise with Members of the information management working group to meet and draw up a list of IT support needed by council. Members advised there is potential for CCBC to assist once the list is ready.

**5.4 To consider the floral display strategy and its budget implications.**

Members discussed the floral display strategy and agreed to recommend to full council that they not proceed with new planters at the current time. Members agreed with the working group recommendation to remove hanging baskets from the car park at the North end of Bargoed Town centre and distribute these baskets throughout the centre of Aberbargoed for the 2020 season.

**6. To review the DRAFT Budget 2020 in order to make recommendations to full council prior to setting the precept demand.**

The Committee discussed the draft budget and RESOLVED to defer to full council.

The meeting closed at 7.00pm

Signed:  .....