



BARGOED TOWN COUNCIL

Mrs Helen Williams
Town Clerk
The Town Hall
Bargoed Police Station
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Bargoed
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To the Mayor and Members of
Bargoed Town Council.

22nd January 2020

Dear Councillor,

You are summoned to attend an Ordinary Meeting of BARGOED TOWN COUNCIL that will be held at **6.00pm on Wednesday 29th January 2020** at the Town Hall.

The business to be transacted is as set out below:

Yours faithfully,

H S Williams

Helen Williams
Clerk to the Council

Bargoed Town Council Wednesday 29th January 2020

A G E N D A

1 **Apologies for Absence**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. **Declaration of interests or dispensations on any item(s) on this Agenda, if appropriate.**

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Clerk.

3. **Police Report.**

4. **To approve and sign the Minutes of the Full Council Meeting 18th December 2019.**

5. **To approve and sign the Minutes of the Special Full Council Meeting 8th January 2020.**

6. **Mayor's Report** [to include a progress report from the Information Management working group and an update on CCBC activity in Bargoed Town Centre]

7. **Leader's Report** [to include recommendations to Council from the Events working group]

8. **To receive confirmation of internal scrutiny of quarter 3 accounting records.**

9 **Items from the Clerk:**

9.1 To approve the bank reconciliation and payments list (to be signed by the Mayor)

9.2 To consider items of correspondence.

9.3 To consider planning applications.

9.4 To consider grant applications

9.5 To confirm the appointment of Mr D Phillips as the Internal Auditor in respect of 2019-20 Accounts. [Clerk to send an engagement letter].

9.6 To confirm the town council representative on the Ysgol Bro Sannan board of governors.

9.7 To authorise the Clerk to apply for Welsh Government Bursary for CiLCA training.

10. **To conduct a budget review as at end of Quarter 3 and to formally approve the 2020/21 budget.** [to be signed at the meeting by the Mayor]

11. **To provide the Clerk with instructions regarding moving forward with 2020 projects.**

12. **To receive a verbal report from Aberbargoed Ward Member on CCBC Youth Service Meeting.**

Date of next meeting 26th February 2020